



## NOTIFICATION TO THE PARTIES

No. 2005/035

Geneva, 6 July 2005

CONCERNING:

### Biennial report format

1. Pursuant to Resolution Conf. 11.17 (Rev. CoP13), the Secretariat is distributing, as an attachment to this Notification, the biennial report format that was adopted by the Conference of the Parties at its 13th meeting (Bangkok, 2004).
2. Parties are urged to submit to the Secretariat their biennial reports required under Article VIII, paragraph 7 (b), of the Convention in accordance with the attached format. In addition to the printed and electronic versions of the format, which are currently available in Word and PDF, an interactive version should be accessible on the CITES website later this year.
3. The period to be covered by the biennial report is from 1 January 2003 to 31 December 2004 for all Parties, regardless of their date of entry into force of the Convention. The deadline for submitting the report for 2003-2004 is on 31 October 2005.
4. Parties that have already submitted a biennial report for the period 2003-2004, using a different format, are not required to resubmit that report but are encouraged to use the new format for the period 2005-2006.
5. The Secretariat will make available on the CITES website a regularly updated table of biennial report submissions and will prepare an analysis of those submissions for the 14th meeting of the Conference of the Parties.

### Biennial report format

Article VIII, paragraph 7, of the Convention requires each Party to submit to the CITES Secretariat a biennial report on legislative, regulatory and administrative measures taken to enforce the provisions of the Convention.

The present format for the submission of biennial reports was adopted by the Conference of the Parties at its 13th meeting (Bangkok, 2004).

This format allows Parties to present information in a standard manner, so that it can be easily computerized, with three main objectives:

- i) To enable monitoring of the implementation and effectiveness of the Convention;
- ii) To facilitate the identification of major achievements, significant developments, or trends, gaps or problems and possible solutions; and
- iii) Provide a basis for substantive and procedural decision-making by the Conference of the Parties and various subsidiary bodies.

Information on the nature and extent of CITES trade should be incorporated into the annual report, whereas the biennial report should focus on measures taken to implement the Convention.

### General principles

- i) The biennial report format that follows is divided into five parts:
  - A. **General information;**
  - B. **Legislative and regulatory measures:** related to adoption and review of laws and regulations;
  - C. **Compliance and enforcement measures:** related to compliance monitoring as well as administrative, civil or criminal enforcement;
  - D. **Administrative measures:** related to the structure and activities of CITES authorities; and
  - E. **General feedback.**
- ii) Each biennial report should cover the period from 1 January of the first year to 31 December of the second year covered by the report. The report should be submitted to the Secretariat by 31 October of the year following the reporting period.
- iii) Biennial reports should be prepared in one of the three working languages of the Convention (English, French, Spanish).
- iv) Parties are encouraged to prepare and submit their biennial reports in electronic form.

Specific instructions

- i) Parties are encouraged to respond to all questions.
- ii) Unless otherwise indicated, responses should reflect measures taken during the reporting period.
- iii) This reporting format is intended to be completed by making use of tick boxes and expandable space.
- iv) The format is designed so that a reporting agency can take as much space as required to give a full answer.
- v) Please contact the Secretariat if any clarification in the preparation of the report is required.

**A. General information**

Party	Japan
Period covered in this report (e.g. 1 January 2003 to 31 December 2004)	1 January 2013– 31 December 2014
Details of agency preparing this report	Ministry of Foreign Affairs, Government of Japan
Contributing agencies, organizations or individuals	CITES Management Authorities of Japan CITES Scientific Authorities of Japan CITES Enforcement Authorities of Japan

**B. Legislative and regulatory measures**

1	Has information on CITES-relevant legislation already been provided under the CITES National Legislation Project? If yes, ignore questions 2, 3 and 4.	Yes (fully) <input checked="" type="checkbox"/> Yes (partly) <input type="checkbox"/> No <input type="checkbox"/> No information/unknown <input type="checkbox"/>					
2	If any CITES-relevant legislation has been planned, drafted or enacted, please provide the following details:						
	Title and date:	Status:					
	Brief description of contents:						
3	Is enacted legislation available in one of the working languages of the Convention?	Yes <input type="checkbox"/> No <input type="checkbox"/> No information <input type="checkbox"/>					
4	If yes, please attach a copy of the full legislative text or key legislative provisions that were gazetted.	legislation attached <input type="checkbox"/> provided previously <input type="checkbox"/> not available, will send later <input type="checkbox"/>					
5	Which of the following issues are addressed by any stricter domestic measures adopted for CITES-listed species (in accordance with Article XIV of the Convention)?	Tick all applicable					
		The conditions for:					
		The complete prohibition of:					
	Issue	Yes	No	No information	Yes	No	No information
	Trade	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Taking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Possession	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Transport	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Additional comments						

6	What were the results of any review or assessment of the effectiveness of CITES legislation, with regard to the following items?				Tick all applicable
	Item	Adequate	Partially Inadequate	Inadequate	No information
	Powers of CITES authorities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Clarity of legal obligations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Control over CITES trade	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Consistency with existing policy on wildlife management and use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Coverage of law for all types of offences	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Coverage of law for all types of penalties	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implementing regulations	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Coherence within legislation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other (please specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Please provide details if available:					
7	If no review or assessment has taken place, is one planned for the next reporting period?			Yes	<input type="checkbox"/>
				No	<input type="checkbox"/>
				No information	<input type="checkbox"/>
Please provide details if available:					
8	Has there been any review of legislation on the following subjects in relation to implementation of the Convention?				Tick all applicable
	Subject	Yes	No	No information	
	Access to or ownership of natural resources	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Harvesting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Transporting of live specimens	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Handling and housing of live specimens	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Please provide details if available:					
9	Please provide details of any additional measures taken:				

### C. Compliance and enforcement measures

		Yes	No	No information
1	Have any of the following compliance monitoring operations been undertaken?			
	Review of reports and other information provided by traders and producers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Inspections of traders, producers, markets	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Border controls	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify): <b>check on internet auctions</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2	Have any administrative measures (e.g. fines, bans, suspensions) been imposed for CITES-related violations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	If Yes, please indicate how many and for what types of violations. If available, please attach details.  <b>There were 2 cases (2013) and 3 cases (2014) in violation of the Customs Act.</b>			
4	Have any significant seizures, confiscations and forfeitures of CITES specimens been made?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	If information available: <input type="checkbox"/> Significant seizures/confiscations  <input checked="" type="checkbox"/> Total seizures/confiscations If possible, please specify per group of species or attach details.	<p style="text-align: center;">Number</p> <p style="text-align: center;"><b>There were no significant seizures/confiscations</b></p> <p style="text-align: center;"><b>Total seizures/confiscations</b> <b>Customs 2013: 421, 2014: 545</b></p> <p style="text-align: center;"><b>Police Agency 2013: 4, 2014: 12</b></p>		
6	Have there been any criminal prosecutions of significant CITES-related violations?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	If Yes, how many and for what types of violations? If available, please attach details as Annex.			
8	Have there been any other court actions of CITES-related violations?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9	If Yes, what were the violations involved and what were the results? Please attach details as Annex.			
10	How were the confiscated specimens usually disposed of?	Tick if applicable		
	– Return to country of export			<input checked="" type="checkbox"/>
	– Public zoos or botanical gardens			<input checked="" type="checkbox"/>
	– Designated rescue centres			<input type="checkbox"/>
	– Approved, private facilities			<input type="checkbox"/>
	– Euthanasia			<input type="checkbox"/>
	– Other (specify):			<input checked="" type="checkbox"/>
	<b>Comments: Illegally traded specimens banned by Japan Customs, except for live specimens, were destroyed by the Management Authority.</b>			
11	Has detailed information been provided to the Secretariat on significant cases of illegal trade (e.g. through an ECOMESSAGE or other means), or information on convicted illegal traders and persistent offenders?	Yes	<input type="checkbox"/>	
		No	<input checked="" type="checkbox"/>	
		Not applicable	<input type="checkbox"/>	
		No information	<input type="checkbox"/>	
	Comments:			
12	Have there been any cooperative enforcement activities with	Yes	<input type="checkbox"/>	

	other countries (e.g. exchange of intelligence, technical support, investigative assistance, joint operation, etc.)?	No <input checked="" type="checkbox"/>	<input type="checkbox"/>
		No information	<input type="checkbox"/>
13	If Yes, please give a brief description:		
14	Have any incentives been offered to local communities to assist in the enforcement of CITES legislation, e.g. leading to the arrest and conviction of offenders?	Yes <input type="checkbox"/>	<input type="checkbox"/>
		No <input checked="" type="checkbox"/>	<input type="checkbox"/>
		No information	<input type="checkbox"/>
15	If Yes, please describe:		
16	Has there been any review or assessment of CITES-related enforcement?	Yes <input checked="" type="checkbox"/>	<input type="checkbox"/>
		No <input type="checkbox"/>	<input type="checkbox"/>
		Not applicable	<input type="checkbox"/>
		No information	<input type="checkbox"/>
	Comments:		
17	Please provide details of any additional measures taken:		

#### D. Administrative measures

##### D1 Management Authority (MA)

1	Have there been any changes in the designation of or contact information for the MA(s) which are not yet reflected in the CITES Directory?	Yes <input type="checkbox"/>	<input type="checkbox"/>
		No <input checked="" type="checkbox"/>	<input type="checkbox"/>
		No information	<input type="checkbox"/>
2	If Yes, please use the opportunity to provide those changes here.		
3	If there is more than one MA in your country, has a lead MA been designated?	Yes <input checked="" type="checkbox"/>	<input type="checkbox"/>
		No <input type="checkbox"/>	<input type="checkbox"/>
		No information	<input type="checkbox"/>
4	If Yes, please name that MA and indicate whether it is identified as the lead MA in the CITES Directory. For introduction from the sea, - Fisheries Management Division, Fisheries Agency - International Affairs Division, Fisheries Agency For Import, Export and Re-export, Trade Licensing Division, Ministry of Economy, Trade and Industry		
5	How many staff work in each MA? For Fisheries Agency, 2 or 3 officials in Fisheries management Division and 2 or 3 officials in International Affairs Division. For Ministry of Economy, Trade and Industry, 8 officials for CITES implementation including issuance of CITES permits and certificates in Trade Licensing Division		

6	Can you estimate the percentage of time they spend on CITES-related matters?  If yes, please give estimation: <b>For Ministry of Economy, Trade and Industry: 100%.</b> <b>For Fisheries Agency, estimation is not possible.</b>	Yes No No information	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
7	What are the skills/expertise of staff within the MA(s)?		Tick if applicable
	– Administration		<input checked="" type="checkbox"/>
	– Biology		<input type="checkbox"/>
	– Economics/trade		<input type="checkbox"/>
	– Law/policy		<input checked="" type="checkbox"/>
	– Other (specify):		<input type="checkbox"/>
	– No information		<input type="checkbox"/>
8	Have the MA(s) undertaken or supported any research activities in relation to CITES species or technical issues (e.g. labelling, tagging, species identification) not covered in D2(8) and D2(9)?	Yes No No information	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
9	If Yes, please give the species name and provide details of the kind of research involved. <b>METI surveyed 'Re-Export tag' system of some countries for crocodylian species based on Resolution Conf. 11.12 (Rev. CoP15) in 2014.</b>		
10	Please provide details of any additional measures taken:		

**D2 Scientific Authority (SA)**

1	Have there been any changes in the designation of or contact information for the SA(s) which are not yet reflected in the CITES Directory?	Yes No No information	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>
2	If Yes, please use the opportunity to provide those changes here.		
3	Is the designated Scientific Authority independent from the Management Authority?	Yes No No information	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
4	What is the structure of the SA(s)?		Tick if applicable
	– Government institution		<input checked="" type="checkbox"/>
	– Academic or research institution		<input type="checkbox"/>
	– Permanent committee		<input type="checkbox"/>
	– Pool of individuals with certain expertise		<input type="checkbox"/>
	– Other (specify):		<input type="checkbox"/>
5	How many staff work in each SA on CITES issues? <b>For Fisheries Agency,</b> <b>3-4 officials in Resources and Environmental Research Division</b> <b>For Forest Agency,</b> <b>2 officials</b> <b>For Ministry of the Environment,</b> <b>4 officials</b>		



6	Can you estimate the percentage of time they spend on CITES-related matters  If yes, please give estimation: <b>For Ministry of the Environment, 1 official: 100%(70% for domestic control), 1 official : 70%, 2 officials: 20% for each.</b> <b>For Fisheries Agency and Forestry Agency, estimation is not possible.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> No information <input type="checkbox"/>					
7	What are the skills/expertise of staff within the SA(s)?	Tick if applicable					
	– Botany – Ecology – Fisheries – Forestry – Welfare – Zoology – Other (specify): – No information	<input type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
8	Have any research activities been undertaken by the SA(s) in relation to CITES species?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> No information <input type="checkbox"/>					
9	If Yes, please give the species name and provide details of the kind of research involved.						
	Species name	Populations	Distribution	Off take	Legal trade	Illegal trade	Other (specify)
	Baleen whales	10 species	10 species				
	Toothed whales	11 species	11 species				
	Dolphins	10 species	10 species				
	Porpoises	10 species	10 species				
	Sharks	5 species	5 species				
	Mauremys mutica kami	Density estimation	Literature documentation	-	The number of requests of NDF	-	-
	Mauremys japonica	Density estimation	Model estimation	-	The number of requests of NDF	-	-
							No information <input type="checkbox"/>
10	Have any project proposals for scientific research been submitted to the Secretariat under Resolution Conf. 12.2?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> No information <input type="checkbox"/>					
11	Please provide details of any additional measures taken:						

**D3 Enforcement Authorities**

1	Has the Secretariat been informed of any enforcement authorities that have been designated for the receipt of confidential enforcement information related to CITES?	Yes <input type="checkbox"/>
		No <input type="checkbox"/>
		No information <input checked="" type="checkbox"/>
2	If No, please designate them here (with address, phone, fax and email).	
3	Is there a specialized unit responsible for CITES-related enforcement (e.g. within the wildlife department, Customs, the police, public prosecutor's office)?	Yes <input type="checkbox"/>
		No <input type="checkbox"/>
		Under consideration <input type="checkbox"/>
		No information <input checked="" type="checkbox"/>
4	If Yes, please state which is the lead agency for enforcement:	
5	Please provide details of any additional measures taken:	

**D4 Communication, information management and exchange**

1	To what extent is CITES information computerized? <span style="float: right;">Tick if applicable</span>																													
	– Monitoring and reporting of data on legal trade	<input checked="" type="checkbox"/>																												
	– Monitoring and reporting of data on illegal trade	<input type="checkbox"/>																												
	– Permit issuance	<input type="checkbox"/>																												
	– Not at all	<input type="checkbox"/>																												
	– Other (specify):	<input type="checkbox"/>																												
2	Do the following authorities have access to the Internet? <span style="float: right;">Tick if applicable</span>																													
	<table border="1"> <thead> <tr> <th>Authority</th> <th>Yes, continuous and unrestricted access</th> <th>Yes, but only through a dial-up connection</th> <th>Yes, but only through a different office</th> <th>Some offices only</th> <th>Not at all</th> <th>Please provide details where appropriate</th> </tr> </thead> <tbody> <tr> <td>Management Authority</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td></td> </tr> <tr> <td>Scientific Authority</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td></td> </tr> <tr> <td>Enforcement Authority</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td></td> </tr> </tbody> </table>	Authority	Yes, continuous and unrestricted access	Yes, but only through a dial-up connection	Yes, but only through a different office	Some offices only	Not at all	Please provide details where appropriate	Management Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Scientific Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Enforcement Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Authority	Yes, continuous and unrestricted access	Yes, but only through a dial-up connection	Yes, but only through a different office	Some offices only	Not at all	Please provide details where appropriate																								
Management Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																									
Scientific Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																									
Enforcement Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																									
3	Is there an electronic information system providing information on CITES species?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> No information <input type="checkbox"/>																												

4	If Yes, does it provide information on: – Legislation (national, regional or international)? – Conservation status (national, regional, international)? – Other (please specify):	Tick if applicable <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>
5	Is it available through the Internet:  Please provide URL: <a href="http://www.meti.go.jp/policy/external_economy/trade_control/boekikanri/cites/index.htm">http://www.meti.go.jp/policy/external_economy/trade_control/boekikanri/cites/index.htm</a> (Japanese only) <a href="http://kokushi.job.affrc.go.jp/index-2.html">http://kokushi.job.affrc.go.jp/index-2.html</a> (Japanese only)	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not applicable <input type="checkbox"/> No information <input type="checkbox"/>

6	Do the authorities indicated have access to the following publications?			Tick if applicable
	Publication	Management Authority	Scientific Authority	Enforcement Authority
	<i>2003 Checklist of CITES Species</i> (book)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>2003 Checklist of CITES Species and Annotated Appendices</i> (CD-ROM)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Identification Manual</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>CITES Handbook</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	If not, what problems have been encountered to access this information?			
8	Have Enforcement Authorities reported to the Management Authority on:			Tick if applicable
	– Mortality in transport?			<input type="checkbox"/>
	– Seizures and confiscations?			<input checked="" type="checkbox"/>
	– Discrepancies in number of items in permits and number of items actually traded?			<input type="checkbox"/>
Comments:				
9	Is there a government website with information on CITES and its requirements?		Yes	<input checked="" type="checkbox"/>
			No	<input type="checkbox"/>
			No information	<input type="checkbox"/>
If Yes, please give the URL:				
<b>Ministry of Economy, Trade and Industry</b>				
<a href="http://www.meti.go.jp/policy/external_economy/trade_control/boekikanri/cites/index.htm">http://www.meti.go.jp/policy/external_economy/trade_control/boekikanri/cites/index.htm</a> (Japanese only)				
<b>Ministry of the Environment</b>				
<a href="https://www.env.go.jp/nature/kisho/global/washington.html">https://www.env.go.jp/nature/kisho/global/washington.html</a> (Japanese only)				
10	Have CITES authorities been involved in any of the following activities to bring about better accessibility to and understanding of the Convention's requirements to the wider public?			Tick if applicable
	– Press releases/conferences			<input checked="" type="checkbox"/>
	– Newspaper articles, radio/television appearances			<input type="checkbox"/>
	– Brochures, leaflets			<input type="checkbox"/>
	– Presentations			<input checked="" type="checkbox"/>
	– Displays			<input type="checkbox"/>
	– Information at border crossing points			<input type="checkbox"/>
	– Telephone hotline			<input checked="" type="checkbox"/>
	– Other (specify):			<input type="checkbox"/>
Please attach copies of any items.				
11	Please provide details of any additional measures taken:			

**D5 Permitting and registration procedures**

1	Have any changes in permit format or the designation and signatures of officials empowered to sign CITES permits/certificates been reported previously to the Secretariat?		Yes	<input checked="" type="checkbox"/>		
			No	<input type="checkbox"/>		
			Not applicable	<input type="checkbox"/>		
			No information	<input type="checkbox"/>		
If no, please provide details of any:						
– Changes in permit format:						
– Changes in designation or signatures of relevant officials:						
2	To date, has your country developed written permit procedures for any of the following?			Tick if applicable		
		Yes	No	No information		
	Permit issuance/acceptance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	Registration of traders	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
	Registration of producers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
3	Please indicate how many CITES documents were issued and denied in the two-year period? (Note that actual trade is reported in the Annual Report by some Parties. This question refers to issued documents).					
	Year 1	Import or introduction from the sea	Export	Re-export	Other	Comments
	How many documents were issued?	Introduction from the sea 13 Import: 5	394	2,530	0	
	How many applications were denied because of serious omissions or misinformation?					There were several denied cases, but actual number is not available.
	Year 2	Import or introduction from the sea	Export	Re-export	Other	Comments
	How many documents were issued?	Introduction from the sea 20 Import: 5	476	2,413	0	
How many applications were denied because of serious omissions or misinformation?					There were several denied cases, but actual number is not available	
4	Were any CITES documents that were issued later cancelled and replaced because of serious omissions or misinformation?		Yes	<input type="checkbox"/>		
			No	<input checked="" type="checkbox"/>		
			No information	<input type="checkbox"/>		
5	If Yes, please give the reasons for this.					

6	Please give the reasons for rejection of CITES documents from other countries.			Tick if applicable
	Reason	Yes	No	No information
	Technical violations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Suspected fraud	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Insufficient basis for finding of non-detriment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Insufficient basis for finding of legal acquisition	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	Are harvest and/or export quotas used as a management tool in the procedure for issuance of permits?		Yes No No information	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
	Comments "Yes" applies only for introduction from the sea.			
8	How many times has the Scientific Authority been requested to provide opinions? (Fisheries Agency) 2013: 35, 2014: 49, (Forestry Agency) 2013: 7, 2014: 12 (Ministry of the Environment) 2013 import 7, export 35 ; 2014 import 2, export 81			
9	Has the MA charged fees for permit issuance, registration or related CITES activities?			Tick if applicable
	– Issuance of CITES documents:			<input type="checkbox"/>
	– Licensing or registration of operations that produce CITES species			<input type="checkbox"/>
	– Harvesting of CITES-listed species			<input type="checkbox"/>
	– Use of CITES-listed species			<input type="checkbox"/>
	– Assignment of quotas for CITES-listed species			<input type="checkbox"/>
	– Importing of CITES-listed species			<input type="checkbox"/>
	– Other (specify):			<input type="checkbox"/>
10	If Yes, please provide the amounts of such fees.			
11	Have revenues from fees been used for the implementation of CITES or wildlife conservation?			Tick if applicable
	– Entirely			<input type="checkbox"/>
	– Partly			<input type="checkbox"/>
	– Not at all			<input type="checkbox"/>
	– Not relevant			<input type="checkbox"/>
	Comments:			
12	Please provide details of any additional measures taken:			

**D6 Capacity building**

1	Have any of the following activities been undertaken to enhance effectiveness of CITES implementation at the national level?					Tick if applicable	
	Increased budget for activities	<input type="checkbox"/>	Improvement of national networks			<input type="checkbox"/>	
	Hiring of more staff	<input type="checkbox"/>	Purchase of technical equipment for monitoring/enforcement			<input type="checkbox"/>	
	Development of implementation tools	<input type="checkbox"/>	Computerization			<input type="checkbox"/>	
	Other (specify):					<input type="checkbox"/>	
2	Have the CITES authorities received or benefited from any of the following capacity-building activities provided by external sources?						
	Please tick boxes to indicate which target group and which activity.					What were the external sources?	
	Target group	Oral or written advice/guidance	Technical assistance	Financial assistance	Training	Other (specify)	
	Staff of Management Authority	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Staff of Scientific Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Staff of enforcement authorities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Traders	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	NGOs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Public	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Other (specify):	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	specialists	
3	Have the CITES authorities been the providers of any of the following capacity-building activities?						
	Please tick boxes to indicate which target group and which activity.					Details	
	Target group	Oral or written advice/guidance	Technical assistance	Financial assistance	Training	Other (specify)	
	Staff of Management Authority	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Staff of Scientific Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Oral discussions
	Staff of enforcement authorities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Training programs
	Traders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	NGOs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Public	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Online publication	
Other parties/International meetings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Researchers	
4	Please provide details of any additional measures taken:						

**D7 Collaboration/cooperative initiatives**

1	Is there an inter-agency or inter-sectoral committee on CITES?	Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
		No information	<input type="checkbox"/>
2	<p>If Yes, which agencies are represented and how often does it meet?</p> <p><b>Inter- Ministerial Coordinating Committee to CITES is composed of Cabinet Office, Ministry of the Environment, Ministry of Foreign Affairs, Ministry of Finance, Ministry of Health, Labour and Welfare, Ministry of Agriculture, Forestry and Fisheries, Ministry of Economy, Trade and Industry and National Police Agency. The committee is held 2–3 times a year when needed.</b></p>		
3	If No, please indicate the frequency of meetings or consultations used by the Management Authority to ensure coordination among CITES authorities (e.g. other MAs, SAs, Customs, police, others):		
		Daily	Weekly
		Monthly	Annually
		None	No information
	Other (specify)		
	Meetings	<input type="checkbox"/>	<input type="checkbox"/>
	Consultations	<input type="checkbox"/>	<input type="checkbox"/>
4	At the national level have there been any efforts to collaborate with:	Tick if applicable	Details if available
	Agencies for development and trade	<input type="checkbox"/>	
	Provincial, state or territorial authorities	<input type="checkbox"/>	
	Local authorities or communities	<input type="checkbox"/>	
	Indigenous peoples	<input type="checkbox"/>	
	Trade or other private sector associations	<input type="checkbox"/>	
	NGOs	<input checked="" type="checkbox"/>	
	Other (specify)	<input type="checkbox"/>	
5	To date, have any Memoranda of Understanding or other formal arrangements for institutional cooperation related to CITES been agreed between the Management Authority and the following agencies?	Tick if applicable	
	Scientific Authority	<input checked="" type="checkbox"/>	
	Customs	<input checked="" type="checkbox"/>	
	Police	<input type="checkbox"/>	
	Other border authorities (specify):	<input type="checkbox"/>	
	Other government agencies	<input type="checkbox"/>	
	Private sector bodies	<input type="checkbox"/>	
	NGOs	<input type="checkbox"/>	
Other (specify):	<input type="checkbox"/>		



6	Have government staff participated in any regional activities related to CITES?	Tick if applicable	
	Workshops		<input checked="" type="checkbox"/>
	FAO/CITES Regional consultative workshop on sharks for Asia, China, May 2014.		
	Meetings		<input type="checkbox"/>
	Other (specify):		<input type="checkbox"/>
7	Has there been any effort to encourage any non-Party to accede to the Convention?	Yes	<input type="checkbox"/>
		No	<input type="checkbox"/>
		No information	<input checked="" type="checkbox"/>
8	If Yes, which one(s) and in what way?		
9	Has technical or financial assistance been provided to another country in relation to CITES?	Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
		No information	v
10	If Yes, which country(ies) and what kind of assistance was provided? Both financial and technical assistance were provided to two SEAFDEC's meeting about capacity building for CITES issues. Financial assistance was provided to FAO's project regarding CITES issues. Species Identification capacity building in ASEAN was provided under the ESABII (East and Southeast Asia Biodiversity Information Initiative) project, in Myanmar (2013) and Malaysia (2014).		
11	Has any data been provided for inclusion in the CITES Identification Manual?	Yes	<input type="checkbox"/>
		No	<input checked="" type="checkbox"/>
		No information	<input type="checkbox"/>
12	If Yes, please give a brief description.		
13	Have measures been taken to achieve coordination and reduce duplication of activities between the national authorities for CITES and other multilateral environmental agreements (e.g. the biodiversity-related conventions)?	Yes	<input type="checkbox"/>
		No	<input type="checkbox"/>
		No information	<input checked="" type="checkbox"/>
14	If Yes, please give a brief description.		
15	Please provide details of any additional measures taken:		

**D8 Areas for future work**

1	Are any of the following activities needed to enhance effectiveness of CITES implementation at the national level and what is the respective level of priority?			
	Activity	High	Medium	Low
	Increased budget for activities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Hiring of more staff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Development of implementation tools	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Improvement of national networks	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Purchase of new technical equipment for monitoring and enforcement	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Computerization	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2	Were any difficulties encountered in implementing specific Resolutions or Decisions adopted by the Conference of the Parties?	Yes	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>	<input type="checkbox"/>
		No information	<input type="checkbox"/>	<input type="checkbox"/>
3	If Yes, which one(s) and what is the main difficulty? - Introduction of Resolution Conf. 11.12 (Rev. CoP15) - Introduction of Special Provisions on Article VII, paragraph 6 It is difficult to introduce above systems because of conflict with the national legal system.			
4	Have any constraints to implementation of the Convention arisen in your country requiring attention or assistance?	Yes	<input type="checkbox"/>	<input type="checkbox"/>
		No	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		No information	<input type="checkbox"/>	<input type="checkbox"/>
5	If Yes, please describe the constraint and the type of attention or assistance that is required.			
6	Have any measures, procedures or mechanisms been identified within the Convention that would benefit from review and/or simplification?	Yes	<input type="checkbox"/>	<input type="checkbox"/>
		No	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		No information	<input type="checkbox"/>	<input type="checkbox"/>
7	If Yes, please give a brief description.			
8	Please provide details of any additional measures taken:			

**E. General feedback**

Please provide any additional comments you would like to make, including comments on this format.

Thank you for completing the form. Please remember to include relevant attachments referred to in the report. For convenience, these are listed again below:

Question	Item		
B4	Copy of full text of CITES-relevant legislation	Enclosed	<input type="checkbox"/>
		Not available	<input type="checkbox"/>
		Not relevant	<input checked="" type="checkbox"/>
C3	Details of violations and administrative measures imposed	Enclosed	<input type="checkbox"/>
		Not available	<input checked="" type="checkbox"/>
		Not relevant	<input type="checkbox"/>
C5	Details of specimens seized, confiscated or forfeited	Enclosed	<input type="checkbox"/>
		Not available	<input checked="" type="checkbox"/>
		Not relevant	<input type="checkbox"/>
C7	Details of violations and results of prosecutions	Enclosed	<input type="checkbox"/>
		Not available	<input checked="" type="checkbox"/>
		Not relevant	<input type="checkbox"/>
C9	Details of violations and results of court actions	Enclosed	<input type="checkbox"/>
		Not available	<input checked="" type="checkbox"/>
		Not relevant	<input type="checkbox"/>
D4(10)	Details of nationally produced brochures or leaflets on CITES produced for educational or public awareness purposes	Enclosed	<input type="checkbox"/>
		Not available	<input type="checkbox"/>
		Not relevant	<input checked="" type="checkbox"/>
	Comments		