



# NOTIFICATION TO THE PARTIES

No. 2025/029

Geneva, 13 March 2025

CONCERNING:

Request for expression of interest:  
Feasibility assessment for electronic CITES permitting system

1. The Secretariat is pleased to announce that it has secured funding to support a feasibility assessment for the implementation of an electronic CITES permitting system (eCITES) in one interested developing country Party.
2. According to the [eCITES implementation framework](#), conducting a feasibility assessment is a recommended step for the effective adoption of an electronic permitting system. This assessment is typically conducted through a Business Process Analysis (BPA) of the existing permitting procedures, which involves:
  - reviewing workflows and identifying key actors in permit issuance, control, management, recording, reporting, and exchange of permit information between relevant agencies trade in CITES-listed species;
  - identifying inefficiencies and areas for improvement in the current process;
  - designing an enhanced system for smoother and more efficient trade regulation; and
  - providing a foundation for eCITES technical implementation, including potential integration options (e.g., with a Single Window system or as a stand-alone solution).
3. At this stage, only one Party will be selected for this support. The feasibility assessment is expected to take place in Q2/Q3 of 2025, with detailed arrangements to be discussed with the selected Party.

## Selection Process

4. Interested Management Authorities from developing countries may express their interest by contacting Mr. Salehin Khan ([khan.salehin@un.org](mailto:khan.salehin@un.org)), with subject line: "Expression of interest: Feasibility assessment for electronic CITES permitting system" by **7 April 2025**. The email should include:
  - information on any existing electronic CITES permitting system;

Secretariat of the Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES)

Postal address:  
CITES Secretariat  
Palais des Nations  
Avenue de la Paix 8-14  
1211 Geneva 10, Switzerland

[cites.org](http://cites.org)

- information on existing plans, timelines and funding for implementation of an electronic CITES permitting system in the country; and
  - any information to justify why this support is required.
5. Upon receipt of this information, the Secretariat will engage with the relevant Management Authorities to determine the selection.
  6. We encourage eligible Parties to apply and take advantage of this opportunity to enhance their CITES permitting processes.