Research proposal  
template for TESA (2025)

Date of submission

## Instructions:

**Deadline:** Applications shall be submitted by 1 April 2025 at [ccites@ioz.ac.cn](mailto:ccites@ioz.ac.cn), and copied to [rockylee0721@gmail.com](mailto:rockylee0721@gmail.com)

**Length:** From two to three pages is often suitable, depending on the area of research.

**Approvals:** Proposals should be formulated in accordance with national policies and regulations and approved by the unit to which the personnel belong.

**Details:** The following template may be used as a guide. You can consider each of the areas related to your research.

The fellow may not have the opportunity to conduct domestic travel, field trips, or lab work while working in China. Therefore, all required data for the research shall be identified or obtained prior to arrival in China.

For further details on TESA, please refer to Annex 1 of the present Notification and [Annex 1 to Notification to the Parties No. 2023/047.](https://cites.org/sites/default/files/notifications/E-Notif-2023-047.pdf)

## Full name:

## Email:

## Affiliation and title:

## Preferred TESA Cycle (select one or more): June to August 2025 July to September 2025

# project title:

An initial working title should be provided and should describe the content and direction of your project.

## Background

|  |  |
| --- | --- |
|  | Set the scene of what is already known or unknown |

## Aims and scope of project

|  |  |
| --- | --- |
|  | List the project aims in a logical sequence.  Defines the boundaries of the project, and sets the restrictions on which items are not executed as part of the project. |

## Methodology

|  |  |
| --- | --- |
|  | How do you anticipate you will achieve these aims?  What does the research need regarding the necessary data or expertise, and can you access them?  Demonstrate data required for the research. |

## Expected outcomes, significance, or rationale

|  |  |
| --- | --- |
|  | Establish the importance of your project by highlighting its originality, benefits, expected outcomes, or applications of knowledge. |

## Possible stakeholders

|  |  |
| --- | --- |
|  | List the processes, systems, or parties that will be affected by this project and describe how they will be affected. |

## Timetable

|  |  |
| --- | --- |
|  | Describe the schedule or timeframe for each broad stage considering literature reviews, data collection, modeling, analysis, review, writing, and submission date.  Typically, when do you want this project to be completed? |

## Additional support

|  |  |
| --- | --- |
|  | Support from your department or other institutions, such as conducting field trips, experimental analysis, teamwork, etc., to help you implement the project plan. |

## Bibliography

# Approvals and authorizations proceed

We approve the above projects and authorize the applicant to proceed.

|  |  |  |
| --- | --- | --- |
| Approver (Name and affiliations) | Contact (Phone and email) | Signature and Date |
|  |  |  |