



NOTIFICATION TO THE PARTIES

No. 2024/104

Geneva, 20 September 2024

CONCERNING:

Reminder about upcoming reporting deadlines
and reports to be considered by the Standing Committee at its 78th meeting

1. The Secretariat wishes to remind Parties of the following reporting deadlines that apply to all Parties:
 - a) **Annual reports – due on 31 October 2024** (covering 2023). The reporting format can be found [here](#). In paragraph 15 of Resolution Conf. 11.17 (Rev. CoP19), the Conference of the Parties *recommends that Parties not authorize trade in specimens of CITES-listed species with any Party that the Standing Committee has determined has failed, for three consecutive years and without having provided adequate justification, to provide the annual reports required under Article VIII, paragraph 7 (a), of the Convention within the deadline (or any extended deadline) provided in the present Resolution.*
 - b) **Implementation reports – due on 31 October 2024** (covering 2021 to 2023). The Reporting format can be found [here](#). The Secretariat strongly encourages Parties to submit their implementation reports in a timely manner as these will be used to track the performance of the Convention against the Strategic Vision indicators.
 - c) **Annual illegal trade reports – due on 31 October 2024** (covering 2023). The reporting format can be found [here](#).
2. The Secretariat also wishes to remind Parties that the Standing Committee will be considered several reports submitted by Parties at its 78th meeting (SC78) (see the [summary record of SC77](#)). A quick summary is also provided below.
 - a) **Article XIII progress reports** – due 90 days before the 78th meeting of the Standing Committee, i.e. **5 November 2024**. The following Parties should report **to the Secretariat** on progress made on the implementation of the recommendations agreed at SC77: Bangladesh, Cameroon, the Democratic Republic of the Congo, Ecuador, Guinea, Lao People's Democratic Republic, Nigeria and Peru.
 - b) **National Legislation project** – due 90 days before the 78th meeting of the Standing Committee, i.e. **5 November 2024**. The following Parties that have been recommended for trade suspension or formal warning at the 77th meeting of the Standing Committee, have not reported any legislative progress for more than three years, and/or have been added to the list of Parties designated by the Standing Committee as requiring its attention as a priority should report **to the Secretariat** on legislative progress – Azerbaijan, Comoros, Congo,

Secretariat of the Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES)

Postal address:
CITES Secretariat
Palais des Nations
Avenue de la Paix 8-14
1211 Geneva 10, Switzerland

cites.org

Dominica, Kenya, Lebanon, Libya and Uganda. Furthermore, in accordance with Decision 19.58, *Parties with legislation in Category 2 or 3 under the National Legislation Project (NLP) are urged to submit to the Secretariat, as soon as possible and in one of the three working languages of the Convention, details of appropriate measures that have been adopted for the effective implementation of the Convention. Such Parties are also urged to keep the Secretariat informed of legislative progress at any time.*

- c) **National Ivory Action Plans (NIAP)** – no later than 90 days before the 78th meeting of the Standing Committee, i.e. **5 November 2024**. According to step 4 of the *Guidelines to the National Ivory Action Plan Process*, contained in Annex 3 of Resolution Conf. 10.10 (Rev. CoP19), Parties that are included in the NIAP process should submit their progress reports **to the Secretariat** 90 days in advance of each regular Standing Committee meeting, using the template for progress reports on NIAP implementation, available on the NIAP webpage on the CITES Website. This applies to: Angola, Cambodia, Cameroon, Congo, Democratic Republic of the Congo, Gabon, Lao People's Democratic Republic, Malaysia, Mozambique, Nigeria, Qatar, Togo, and Viet Nam, noting that Mozambique and Viet Nam should submit National Ivory and Rhino Action Plans.

3. The Secretariat further notes that the reports outlined in the paragraph above are just some of the reports related to compliance matters that will be considered by the Standing Committee at its 78th meeting. Parties have been asked to report to the Standing Committee or the Secretariat on other issues. In most cases, the Secretariat has written directly to the Party or Parties concerned. Parties are invited to review the [summary record of SC77](#).