

NOTIFICATION TO THE PARTIES

No. 2024/025

Geneva, 26 January 2024

CONCERNING:

Technical workshop on Non-detriment findings for specimens of Appendix-II species taken from areas beyond national jurisdiction (25 – 26 April 2024, Geneva, Switzerland)
Registration, submission of documents and application for financial support

1. At its 19th meeting (CoP19; Panama City, 2022), the Conference of the Parties adopted [Decisions 19.135 to 19.139](#) on *Non-detriment findings for specimens of Appendix-II species taken from areas beyond national jurisdiction*. The Secretariat is organizing a technical workshop in accordance with the Decisions. This workshop will be held back-to-back with the workshop on *Aquatic species listed in the CITES Appendices* under [Decisions 19.189 to 19.191](#) (please see Notification to the Parties No. 2024/024 for more details).
2. The workshop on *Non-detriment findings for specimens of Appendix-II species taken from areas beyond national jurisdiction* will consider how non-detriment findings (NDFs) might best be achieved for specimens of commercially exploited aquatic species listed on CITES Appendix-II, which are caught in areas beyond national jurisdiction.
3. The technical workshop is made possible due to the generous contributions from the European Union and the United Kingdom of Great Britain and Northern Ireland.

Date and venue

4. The Secretariat hereby informs Parties that the workshop will be held in person from **Thursday 25 to Friday 26 April 2024** at the following venue:

Centre International de Conférences (CICG)
Rue de Varembé 17
CH-1211 GENEVA 20
Switzerland

Working languages

5. Plenary sessions (two 3-hour sessions per day) during the workshop will have interpretation into English, French and Spanish, while working group sessions during the workshop will primarily be conducted in English.

Agenda and documentation

6. All relevant documentation, including the workshop agenda and background document (in English only), as well as a logistics note with practical information about traveling to Switzerland, will be made available [here](#) at the latest by **5 April 2024**. Documentation will be uploaded on this webpage as it becomes available.
7. Parties and organizations that would like to submit any additional documentation or information that may be of relevance to the discussions are invited to submit such documents to the Secretariat (hyeon-jeong.kim@cites.org) by **6 March 2024** at the latest.

Registration

8. CITES Parties, Members of the Animals Committee, the Secretariats of the Convention on the Conservation of Migratory Species of Wild Animals and relevant daughter agreements and Memoranda of Understanding, the Food and Agriculture Organization of the United Nations, Regional Fisheries Management Organizations (RFMOs), other Regional Fisheries Bodies (RFBs), other relevant scientific advisory bodies, representatives from States (especially those with flag vessels which undertake high seas fisheries), importing countries, fishery stakeholder and industry representatives, and relevant intergovernmental and non-governmental organizations are invited to register to participate in this workshop. The participation of women representatives is encouraged.
9. All participants must register in advance for this workshop by filling out the registration form linked below by **1 March 2024**. No late registrations will be accepted. Please access the form by clicking on the following link or through the QR code and submit an official nomination letter from the CITES Management Authority or organization to dejana.radisavljevic@cites.org:

[Non-detriment findings for specimens of Appendix-II species taken from areas beyond national jurisdiction](#)



10. The deadline for registration is **16 February 2024** for Party participants seeking financial assistance. Please see the section on financial assistance below for details (paragraphs 12-13).
11. Participants will be confirmed as soon as possible following the registration deadline. In the event that the total number of registrations exceeds the capacity reserved at the venue (100 people), the Secretariat may need to limit participation taking into consideration geographic representation, the size of the delegation per Party and observer organization, as well as relevant expertise to achieve a balanced participation.

Financial assistance

12. The Secretariat has funding available to support a limited number of workshop participants. Criteria for selecting sponsored workshop participants are closely aligned with those adopted by the Conference of the Parties in [Resolution Conf. 17.3 \(Rev. CoP19\)](#) on *Sponsored Delegates Project*,

and in [Decisions 18.12 and 19.10](#) on *Sponsored Delegates Project*. Due to the smaller size of the event, only one participant can be sponsored for each selected Party. In addition to the criteria defined for CoP meetings, the relevant related expertise of applicants will be taken into account for selection of sponsored workshop participants. The nomination of women representatives is encouraged.

13. Parties seeking to receive financial support to participate in the workshop are requested to submit the following forms by **16 February 2024** to the Secretariat (dejana.radisavljevic@cites.org) in addition to registering for the workshop:

- Application for financial assistance form (Annex 1)
- HR Mini Master form (Annex 2)
- Supporting documentations outlined in Annex 1 and Annex 2:
 1. scanned copy of passport
 2. copy of official nomination letter from the CITES Management Authority
 3. document supporting their expertise related to the workshop.

Visa to Switzerland

14. The Secretariat reminds Parties and organizations that their representatives may require visas. All participants are responsible for arranging their own visas on time and covering the related costs. A visa assistance letter will be emailed when participation is confirmed by the Secretariat. Participants are strongly encouraged to apply for their visas upon confirmation of participation.

Accommodation

15. Participants are requested to make their own hotel bookings. Information about hotels can be found at the following link: <https://www.geneve.com/en/sleep/online-booking/>.

Contacts

16. Inquiries related to workshop registration, application for financial assistance, and visa assistance letters should be directed to Ms. Dejana Radisavljevic (dejana.radisavljevic@cites.org).

Annex 1 – Application for financial assistance

Annex 2 – HR Mini Master form