Research proposal  
template for TESA (2023-2025)

Notification to the Parties No. 2023/047  
Annex 2

Date of submission

## Instructions:

**Deadline\*:** Applications shall be submitted by 30 June 2023 at [ccites@ioz.ac.cn](mailto:ccites@ioz.ac.cn) .

*\*For further details on TESA, please refer to Annex 1 of the present Notification.*

**Length:** From two to three pages is often suitable, depending on the area of research.

**Detail:** The following template may be used as a guide. You can consider each of the areas related to your research.

**Approvals:** Proposals should be formulated in accordance with national policies and regulations and approved by the unit to which the personnel belong.

## Full name:

## Email:

## Affiliation and title:

## Preferred TESA Cycle (select one or more): Autumn 2023 Spring 2024 Autumn 2024 Spring 2025 Autumn 2025

# project title:

An initial working title should be provided and should describe the content and direction of your project.

## Background

|  |  |
| --- | --- |
|  | Set the scene of what is already known or unknown |

## Aims and scope of project

|  |  |
| --- | --- |
|  | List the project aims in a logical sequence.  Defines the boundaries of the project, set the restrictions on which items are not executed as part of the project. |

## Methodology

|  |  |
| --- | --- |
|  | How do you anticipate you will achieve these aims?  What does the research need regarding the necessary data or expertise, and can you access them? |

## Expected outcomes, significance, or rationale

|  |  |
| --- | --- |
|  | Establish the importance of your project by highlighting its originality, benefits, expected outcomes or applications of knowledge. |

## Possible stakeholders

|  |  |
| --- | --- |
|  | List the processes, systems or parties that will be affected by this project and describe how they will be affected. |

## Timetable

|  |  |
| --- | --- |
|  | Describe schedule or timeframe for each broad stage considering literature reviews, data collection, modelling, analysis, review, writing and submission date.  Typically, when do you want this project to be completed? |

## Additional support

|  |  |
| --- | --- |
|  | Support from your department or other institutions, such as conducting field trips, experimental analysis, teamwork, etc., to help you implement the project plan. |

## Bibliography

# Approvals and authorizations proceed

We approve the above projects and authorize the applicant to proceed.

|  |  |  |
| --- | --- | --- |
| Approver (Name and affiliations) | Contact (Phone and email) | Signature and Date |
|  |  |  |