



NOTIFICATION TO THE PARTIES

No. 2022/065

Geneva, 7 September 2022

CONCERNING:

Seventy-fifth and seventy-sixth meetings of the Standing Committee

Date and venue

1. On behalf of the Chair of the Standing Committee of the Conference of the Parties, the Secretariat hereby informs the Parties that the 75th and 76th meetings of the Standing Committee are scheduled to be held in Panama City, Panama on 13 and 25 November 2022 respectively. The meetings will take place at the following address:

[Panama Convention Center](#)
Calle Gral. Juan D. Peron
Ciudad de Panamá, Panama

Registration

2. Parties that are Members of the Standing Committee are convened to attend these meetings.
3. In addition, any delegate duly registered to attend the 19th meeting of the Conference of the Parties may attend the 75th and 76th meetings of the Standing Committee as an observer. There is no separate form to register for attendance at these Standing Committee meetings.

Credentials

4. In keeping with past practice, it will be recommended to the Standing Committee that credentials that are presented for participation at the 19th meeting of the Conference of the Parties be considered as acceptable also for the meetings of the Standing Committee that precede and follow that meeting.

Documentation

5. The provisional agendas of the 75th and 76th meetings of the Standing Committee will be placed on the CITES website as soon as they are available.
6. Participants may submit documents for discussion at the meetings in accordance with Rule 11 of the Rules of Procedure of the Standing Committee. Documents must be provided to the Secretariat at least 60 days before the meetings and for the 75th meeting, that is by **15 September 2019**. Documents submitted should not exceed 12 pages.

7. Documents for the meeting will be placed on the CITES website as they become available. Printed copies of all documents available will be sent to members and alternate members of the Standing Committee who request them. However, in order to avoid additional printing costs, the Secretariat will not distribute sets of documents at the meeting. Consequently, all participants are requested to bring their own set.