



CITES INTERNATIONAL EXPERT WORKSHOP

Working Groups and Steering Committee

Set up of a Steering Committee for the NDF international expert workshop

A. Proposal – Membership:

- TAG co-Chairs
- Secretariat
- IUCN
- 1 Party per WG that the WG elects as its Chair (Focal Point) (preferably member of previous online groups, to be consulted in advance), ensuring that all regions are represented in the Steering Committee
- 3 non-Party representatives nominated by agreement of IGO/NGO members of the TAG

B. Modality of functioning: Convened by TAG co-Chairs to review working group progress on Wednesday (6 December 2023) and Friday (8 December 2023).

C. Consider progress made and propose changes to the workshop workplan, timetable or structure, and working group priorities.

Set-up of working groups during the workshop

- A. The following working groups to be established at the workshop:
- i. Modules 0-2 – Generic NDF guidance
 - ii. Module 3 – Local and traditional knowledge and participatory species monitoring and management in NDFs
 - iii. Module 4 – NDFs for Appendix I imports
 - iv. Module 5 – NDFs for marine and aquatic species
 - v. Module 6 – NDFs for migratory and transboundary species
 - vi. Module 7 – NDFs for terrestrial invertebrates
 - vii. Module 8 – NDFs for birds
 - viii. Module 9 – NDFs for Reptiles
 - ix. Module 10 – NDFs for timber-producing trees
 - x. Module 11 – NDFs for plant species
 - xi. Module 12 – Online tools and certification schemes in relation to NDFs
- B. The Chairs of the TAG will establish the working groups based on Rules of Procedures for working groups at CITES meetings (balance: Party and Observer participation)
- C. Each working group will elect a chair (Party representative) who will facilitate discussions and report back to the Steering Committee
- D. Working group mandates: Priorities to improve draft guidance formulated by the TAG. Mandates to be shared with participants after plenary discussion on Monday, 4 December, evening.
- E. IUCN and former workstream leads will be rapporteurs for the working groups: Responsibilities will include:
- i. Capturing amendments,
 - ii. Compiling a list of the tools and resources the group identify
 - iii. Capturing information and any recommendations emanating from the working group relating to NDF guidance (including but not limited to aspects the Secretariat should consider relating to a strategy and feedback mechanism to share experiences with using NDF guidance materials and to review and update the materials)
- F. Secretariat to support working groups and consolidate inputs relating to recommendations (E. iii.)
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