

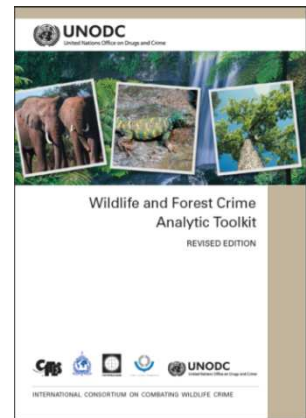


ICCWC Wildlife and Forest Crime Analytic Toolkit

The **Wildlife and Forest Crime Analytic Toolkit** is a product of the International Consortium for Combating Wildlife Crime (ICCWC).

This technical resource consists of 5 parts (legislation, enforcement, judiciary and prosecution, drivers and prevention, and data and analysis), enabling to undertake a national analysis of a country's preventive and criminal justice responses to wildlife and forest crime.

Follow the steps below to understand how the implementation of the Toolkit in a requesting country works.



Download the Toolkit in English, French and Spanish at: <http://www.unodc.org/unodc/en/wildlife-and-forest-crime/wildlife-and-forest-crime-analytic-toolkit.html>

Step 1: Request the implementation of the Toolkit

The **decision to request the Toolkit** is taken by the Government. The implementation of the Toolkit is a government led process. The country that decides to have this analysis undertaken should send a formal request through a letter addressed to the CITES Secretariat.

CITES Secretariat
International Environment House
11 Chemin des Anémones, CH-1219 Châtelaine, Geneva, Switzerland
Email : info@cites.org



Step 2: Nomination of a governmental focal point

Once the official request is received, the CITES Secretariat responds to the Government asking for the **nomination of a governmental focal point** in charge of the project. This focal point will be the person to be contacted by UNODC who takes the lead in the process, in order to coordinate the implementation.

Once the focal point is identified, UNODC establishes contacts with him/her through a conference call to present how the implementation works and discuss the expectations of the Government in terms of timelines and outcomes.



Step 3: Preparatory work

Based on this discussion, UNODC identifies the relevant international and national **expert(s)** to undertake the analysis of the relevant parts of the Toolkit and **start planning** with the focal point the initial meeting and the expected approximate dates and duration of the in-country mission.

Step 4: Initial meeting

Hosted in the requesting country, the **initial meeting** is a two-day meeting where the implementation of the Toolkit is formally launched and presented to the Government. Organised together with the Government through its focal point, this meeting aims to bring together high-level authorities and representatives of all the relevant agencies that will be involved in the analysis (e.g. forest departments, wildlife departments, police, customs, rangers, judiciary, prosecution, etc.). This meeting aims to explain all respective roles and responsibilities and to design a road map in order to plan the in-country mission.



Step 5: In-country mission

The **in-country mission** lasts between 2 to 3 weeks and its timeline is agreed during the initial meeting. Before going on mission, the expert(s) identified to undertake the analysis send(s) out a list of persons/authorities (e.g. judiciary, prosecution, forest/wildlife department, customs, police, army, NGOs, etc.) to meet with, places to visit (e.g. national parks, borders, airports, ports, markets) and legislation required. This list is shared with the focal point to start organizing the mission and the preparatory work. The entire mission is expected to be a collaborative work with the Government that is facilitating access to different sites and meeting with relevant authorities.



Step 6: Report

Once the mission is complete, the expert(s) draft(s) a **comprehensive report** reflecting both strengths and weaknesses of the country's preventive and criminal justice responses to wildlife and forest crime. This report explained the methodology followed and lists findings and recommendations to better address this crime. The draft report is shared with ICCWC partners for their comments and remains a confidential document.



Step 7: Action plan

Based on the findings and recommendations, an **action plan** is designed to suggest concrete way forward, priorities and responsible entities to implement these recommendations. This action plan is discussed among ICCWC partners and presented together with the report during a formal presentation.



Step 8: Presentation

The **presentation of the report** is organised together with the Government and takes place in the country over 2 days. Several meetings are planned to guarantee that all the relevant authorities are involved in the process: the high-level authorities to secure a long-term political commitment to address this crime, the relevant authorities present at the initial meeting to ensure the implementation of the recommendations and the organisations that can support the action plan. The findings and recommendations as well as the methodology used are presented by ICCWC partners and the expert(s), during a high-level meeting and a multi-stakeholders meeting. These meetings are the opportunity to discuss and exchange with the Government on the analysis undertaken and to start planning the next steps to address wildlife and forest crime in the country.

Bilateral meetings are also organised with international organisations and NGOs to discuss future cooperation to implement the recommendations and the action plan.