

AGENDA

MEA IKM Working Group Meeting International Environment House (5th floor) Geneva, 3-4 February 2010

Morning session: Opening and presentations by Conventions

Co-Chairs: Bradnee Chambers, Marcos Silva

09.30 Introduction and presentation by Mr. Gilbert M. Bankobeza, Senior Legal Officer, Ozone Secretariat on how data relevant to the pilot project is structured in the Ozone Secretariat

10.00 Official Opening (Bradnee, Marcos)

Presentation of agenda and meeting purpose (Marcos)

Context – goals of this meeting and developments since Chexbres

11:00 - *Coffee* -

Updates from WG Members
(Osmany, Olivier, Alonzo, Marcos, Florian, Gilbert)

UNEP KM Project

13.00- 14.00 - *Lunch Break* -

Presentation of draft schema (Richard or Olivier)

Suggestions for revisions and/or improvements (on screen)

Presentation of ways forward to develop a controlled vocabulary
(by Marcos)

15.30 - *Coffee* -

Presentation of shared Web.2 Calendar (by Olivier) – possible endorsement of idea by WG

Discussion on:
Server space, technical partners, GUI, categories of information,
Long-term KM/IM Strategy, long term vision? (Alonzo)

Day 2: Next steps

- Discussions continued
- Final recommendations on the XML decision schema and timeframe for other categories of information
- Introduction to possible project for an Online MEA University (Marcos)

Other items:

- “TORs” specifying the level of technical support provided by UNEP
- Who will take the lead on specific tasks – what are the timelines?
- What will be presented to the IKM Steering Committee?
- Role of partners