

CONVENTION ON INTERNATIONAL TRADE IN ENDANGERED SPECIES
OF WILD FAUNA AND FLORA



Eighteenth meeting of the Conference of the Parties
Colombo (Sri Lanka), 23 May – 3 June 2019

Strategic matters

Capacity-building and identification materials

CAPACITY-BUILDING ACTIVITIES SPECIFIED IN RESOLUTIONS AND DECISIONS

1. This document has been submitted by the Standing Committee.*

Background

2. At its 17th meeting (CoP17, Johannesburg, 2016), the Conference of the Parties adopted Decisions 17.31 to 17.35 on *Capacity-building*:

Directed to the Animals and Plants Committees, and the Secretariat

17.32 *The Animals and Plants Committees shall establish a joint working group on capacity-building and identification materials to undertake the following tasks, in consultation with the Secretariat:*

- a) *provide assistance to Parties in identifying CITES-listed taxa and in undertaking capacity-building activities that contribute to the enhanced implementation of the Convention;*
- b) *determine the current availability of capacity building materials, including identification guides and other tools, and enhance their accessibility;*
- c) *review selected capacity building and identification materials, and assess the need for their revision and improvement, taking into account the materials that are being developed or have already been developed by Parties and materials requested in Decisions;*
- d) *undertake, or provide scientific guidance to the Secretariat's undertaking of the revision and development of selected capacity building and identification materials, including materials on the development, establishment and implementation of voluntary national export quotas;*
- e) *review the project proposal on Improvements to the CITES identification materials: Options to promote accuracy and availability of identification material to the Parties to CITES, drafted by the United Nations Environment Programme-World Conservation Monitoring Centre (UNEP-WCMC), as well as any other projects or programmes identified by the Secretariat, and consider whether funding should be actively sought to support the activities;*

* *The geographical designations employed in this document do not imply the expression of any opinion whatsoever on the part of the CITES Secretariat (or the United Nations Environment Programme) concerning the legal status of any country, territory, or area, or concerning the delimitation of its frontiers or boundaries. The responsibility for the contents of the document rests exclusively with its author.*

- f) *review Resolution Conf. 3.4 on Technical Cooperation and Resolution Conf. 11.19 (Rev. CoP16) on Identification Manual, and make recommendations, including possible amendments to these Resolutions if appropriate, to promote accuracy and availability of capacity building and identification materials; and*
- g) *report on progress with these activities at the next meetings of the Animals and Plants Committees as well as at the 18th meeting of the Conference of the Parties.*

Directed to the Animals and Plants Committees

17.33 *The Animals and Plants Committees shall inform the Standing Committee, as necessary, on the progress made in implementing Decision 17.32.*

Directed to the Secretariat

17.34 *The Secretariat shall, subject to the availability of external funding where needed:*

- a) *continue to develop and enhance the CITES website as well as the CITES Virtual College as an electronic means of providing capacity-building support to Parties, including the incorporation of the following information:*
 - i) *a list of references to capacity-building found in the current Resolutions and Decisions, as well as the relevant sections of the CITES implementation reports, so as to enhance the continued monitoring of capacity-building activities; and*
 - ii) *a list of possible financial resources and mechanisms to support the implementation of CITES (such as the Global Environment Facility and the African Elephant Fund);*
- b) *within the scope of Goals 1 and 3 of the CITES Strategic Vision, provide targeted technical capacity-building support and deliver general and specialized training, to: CITES Management and Scientific Authorities, Customs and law enforcement entities, the judiciary, legislators and other stakeholders, particularly in new Parties, developing country Parties, Parties identified through the compliance mechanism and Small Island Developing States;*
- c) *in consultation and cooperation with the Animals and Plants Committees, undertake the revision and development of selected capacity-building and identification materials, including materials related to the development, establishment and implementation of voluntary national export quotas;*
- d) *issue a Notification to the Parties inviting developing countries and countries with economies in transition to provide to the Secretariat precise information on their capacity-building needs, and report to the Standing Committee at its 69th meeting on the answers received; and*
- e) *further cooperate with institutions and organizations to provide Parties with joint capacity-building assistance of relevance to CITES, for example through the Food and Agriculture Organization of the United Nations (FAO), the Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services (IPBES), the International Consortium on Combating Wildlife Crime (ICWC) (including each of its partners), the International Trade Centre (ITC), the International Tropical Timber Organization (ITTO), the International University of Andalusia, the United Nations Conference on Trade and Development (UNCTAD), the United Nations Development Programme (UNDP), the United Nations Environment Programme (UNEP) and the World Organisation for Animal Health (OIE).*

Directed to the Standing Committee

17.35 *The Standing Committee shall:*

- a) *monitor the implementation of activities related to capacity-building found in the current Resolutions and Decisions through information provided by the Secretariat in accordance with Decision 17.34 a) i);*

- b) *review the results of the survey initiated through the Notification to the Parties referred to in Decision 17.34 d), as well as information submitted in the relevant sections of the CITES implementation reports;*
- c) *review the work of the Animals and Plants Committees in the implementation of Decision 17.32, and provide guidance, as necessary; and*
- d) *make recommendations to the Conference of the Parties, as appropriate, on how capacity-building activities specified in Resolutions and Decisions may be consolidated, rationalized and made more coherent.*

3. This document mainly concerns the implementation of Decisions 17.34 a), b), d), e) and 17.35 a), b) and d), while the other Decisions are covered under agenda item 21.1 at the present meeting.

Implementation of Decision 17.34

- 4. The Standing Committee received the Secretariat's progress reports on the implementation of Decisions 17.34 and 17.35 at its 69th (SC69, Geneva, November 2017) and 70th (SC70, Sochi, October 2018) meetings. These reports included the development of a [capacity-building page](#) on the CITES website that contains information related to Decision 17.34 a), as well as the outcomes of Decisions 17.34 d) and 17.35; and various general and technical capacity-building support/training to Management and Scientific Authorities.
- 5. A notable achievement since SC70 was the launching of an e-learning module *CITES and the WTO: Enhancing Cooperation for Sustainable Development*¹, developed jointly by the World Trade Organization (WTO) and the CITES Secretariat. This was developed at no cost to CITES and was coordinated by the E-Learning Unit of the WTO Institute for Training and Technical Cooperation.

Implementation of Decision 17.35

- 6. The Standing Committee monitored the implementation of activities related to capacity-building found in the current Resolutions and Decisions through information provided by the Secretariat and made available on the capacity-building page of the CITES website. The Committee was, however, unable to review the information related to capacity-building needs contained in the CITES implementation reports submitted by Parties during the intersessional period, as the implementation reports for 2015-2017 were submitted after SC70.
- 7. In an effort to implement Decision 17.35, the Standing Committee reviewed the Secretariat's report, including the proposed capacity-building framework, detailed in document [SC70 Doc.22.1](#). In that report, the Secretariat noted a number of CITES activities that collectively suggested an important role of targeted capacity-building efforts, notably the discussions on *Possible establishment of a Compliance Assistance Programme*² and the ongoing discussion on *Country-wide significant trade reviews*³. In this document, the Secretariat proposed that capacity-building efforts of the Secretariat may be recognized as two distinct sets of work:
 - a) Targeted capacity-building efforts, which could have direct, visible impact on the implementation of the Convention. This consists of a combination of activities packaged and tailored to meet the specific compliance challenges of the Party or Parties and would be considered identical to the discussions within the Compliance Assistance Programme proposed by the Secretariat (see document CoP18 Doc. 28 on *Compliance Assistance Programme*).
 - b) General capacity support, which remains an important intervention for the Secretariat and has a significant role in providing tools and services to Parties regardless of their compliance status. General capacity-building may also have a pre-emptive role, helping to prevent Parties from entering into compliance processes.

¹ See <https://ecampus.wto.org/>.

² See document [SC70 Doc.27.2](#).

³ See document [SC70 Doc.29.3](#), particularly elements under paragraph 8.

8. The Secretariat further identified four areas of possible focus for general capacity-building for the upcoming intersessional period, which are:
 - a) balancing training activities between virtual interventions and in-person courses;
 - b) improving online resources;
 - c) translating materials into languages where needs exist; and
 - d) providing support to new Parties.
9. The Standing Committee welcomed the capacity-building framework proposed by the Secretariat in Annex 5 of document SC70 Doc. 22.1 and noted that such a framework could look at capacity-building needs identified by Parties, the role played by regional bodies and other organizations and invited the Secretariat to be mindful of the proposed framework by the United States of America, which was presented to SC70 and is featured, in a revised format at the present meeting (see document CoP18 Doc. 21.3).
10. The Standing Committee agreed to submit the draft decisions in Annex 1 to the present document to the Conference of the Parties at its 18th meeting.

Recommendations

11. The Conference of the Parties is invited to adopt the six draft decisions found in Annex 1 to the present document.

COMMENTS OF THE SECRETARIAT

- A. The Secretariat welcomes the proposed draft decisions, which aim to streamline the decisions related to capacity-building activities adopted in the past. The Secretariat suggests further refinements through minor editorial revisions in 18.CC and 18.EE, and deleting of the following paragraphs which are already contained in Resolution Conf. 11.1 (Rev. CoP17) on *Establishment of committees*:
 - a) paragraph 18.BB directed to the Animals and Plants Committees, which contains tasks covered by paragraph 1 d) in Annex 2 of Resolution Conf. 11.1 (Rev. CoP17); and
 - b) paragraph 18.DD directed to the Standing Committee, which contains tasks covered by paragraph 1 a) in Annex 1 of Resolution Conf. 11.1 (Rev. CoP17).
- B. In addition, the Secretariat proposes to integrate the relevant elements from the proposed draft decisions in document CoP18 Doc. 21.3 on *Framework to facilitate coordination, transparency, and accountability of CITES capacity-building efforts* submitted by the United States of America. Further details, including an explanation of the amendments proposed by the Secretariat to the text originally suggested by the United States of America can be found in the Secretariat's comments section of document CoP18 Doc. 21.3.
- C. The Secretariat believes that the Convention has reached an important juncture in defining how the Secretariat would tackle capacity-building activities in a more coordinated, impactful and structured way. This may include capacity-building activities (programmes and projects) that the Secretariat currently has in its portfolio, as well as any future activities it plans to undertake in the future. Parties are reminded that, as was described at the 66th meeting of the Standing Committee (Geneva, January 2016) under the agenda items on *Proposal for consolidating resolutions and decisions on capacity-building*, CITES does not have an agreed definition of 'capacity-building', but uses an informal, working definition, which is "the development of activities and materials that support the acquisition of specific knowledge and skillset to better understand and implement the provisions of the Convention". The Secretariat also noted that, using this working definition, much of the core work of the Secretariat could be described as capacity-building.
- D. As highlighted in the discussions under the agenda items on *Compliance Assistance Programme* (see document CoP18 Doc. 28) and *Country-wide Significant Trade Reviews* (document CoP18 Doc. 29), many Parties could face challenges in a wide range of capacity needs including scientific, legislative, management and enforcement capacity. In both documents, it was suggested further that there is a need for the Secretariat

to develop a coordinated approach to its work on capacity-building when there is a specific aim to address in Parties with significant, multiple, and/or recurring compliance requirements.

- E. In order to support the convergence of these discussions, the Secretariat stresses the need to consider this agenda item and the three agenda items mentioned above concomitantly from the perspective of capacity-building. There may be other agenda items and draft decisions being considered at the present meeting, such as those calling for national/regional support work or the development of resource kits, which may eventually be affected by these discussions.
- F. These discussions may also require reflection on implications to the draft Programme of Work of the Convention, and on the discussions of the new CITES Strategic Vision post-2020 (see document CoP18 Doc. 10). The Conference of the Parties may also wish to adopt measures to ensure that the decisions related to national legislation, reporting, review of significant trade, etc. do not give duplicative or conflicting instructions.
- G. With regard to the Secretariat's capacity-building framework set out in document SC70 Doc.22.1 Annex 5, the Secretariat originally proposed two distinct types of capacity building, as referred to in paragraph 7 above. However, upon further discussion within the Secretariat and detailed comparison of the concepts described in documents CoP 18 Doc. 21.3, Doc. 28 and Doc. 29, the Secretariat proposes to modify the description in paragraph 7, and the corresponding capacity-building framework set out in document SC70 Doc.22.1 Annex 5, as follows:
 - a) Core capacity-building (renamed from "general" capacity-building): This describes the Secretariat's activities to provide tools and services to Parties regardless of their compliance status. The objective for general capacity-building may be wide-ranging, which includes, among others, to support new Parties, respond to a specific request from a Party, and address new listings or new concepts/subject matters. It remains an important intervention of the Secretariat and aims to have a pre-emptive role by helping Parties avoid compliance challenges.
 - b) Compliance-related capacity-building (renamed from "targeted" capacity-building): which consists of a combination of activities and tools packaged and tailored specifically to address issues identified through compliance mechanisms (National Legislation Project, Annual report, Review of Significant Trade, Article XIII) and processes (National Ivory Action Plan and captive-bred and ranched specimens).

A subset of the compliance-related capacity building involves Parties that fit the criteria specified in document CoP18 Doc. 28 paragraph 28 may be eligible for the proposed Compliance Assistance Programme. In the Country-wide Significant Trade Review discussed in document CoP18 Doc.29, it is suggested that there may be other Parties struggling to fulfil the recommendations and requiring a broader range of support, which may also fit the criteria for inclusion in the Compliance Assistance Programme.

- I. Some tools developed under general capacity-building may later be used for compliance-related capacity-building purposes. In this context, the Secretariat believes that the information-sharing function of the CITES website, including the improvement of the content and the delivery of the tools under the CITES Virtual College, should be improved so that it provides a solid foundation for the Secretariat's in-person capacity-building work.
- J. The Secretariat recommends that the Conference of the Parties review the resulting draft decisions in Annex 2 to this document, with the Secretariat's proposed changes and additions (including new text added from document CoP18 Doc.21.3 with double-underlines), and consider them for adoption.

DRAFT DECISIONS OF THE CONFERENCE OF THE PARTIES

Capacity-building

Directed to Parties

18.AA Parties are invited to:

- a) provide information to the Secretariat regarding capacity-building materials and efforts that could be shared among Parties;
- b) utilize the CITES Virtual College to support capacity-building activities and provide the Secretariat with inputs and financial support to update and improve its services, including translation of the contents into national languages;
- c) use the CITES implementation reports, as well as direct expression of interest, to inform the Secretariat about their capacity needs; and
- d) support the capacity-building efforts of other Parties by providing scholarships for in-person training or training opportunities, and by translating materials into non-working languages of the Convention.

Directed to the Animals and Plants Committees

18.BB The Animals and Plants Committees shall, in accordance with their terms of reference, upon receiving request from the Secretariat or Parties, review selected capacity-building materials and provide scientific advice to promote their accuracy and availability.

Directed to the Standing Committee

- 18.CC The Standing Committee shall provide inputs to refine and consolidate the areas of capacity-building efforts in the framework for targeted and general capacity-building found in document SC70 Doc.22.1 Annex 3, taking into account other discussions relating to capacity-building activities and strategies, in particular the discussions on the *Compliance Assistance Programme* and *Country-wide Significant Trade Reviews*.
- 18.DD The Standing Committee shall, upon receiving requests from the Secretariat or Parties, review selected capacity-building materials and provide legal and policy-related inputs to promote their accuracy and availability.

Directed to the Secretariat

18.EE The Secretariat shall, subject to the availability of external funding:

- a) collect information on capacity-building materials and efforts from Parties and others, and make them available to Parties through the CITES website;
- b) undertake the revision and enhancement of the CITES website and of the CITES Virtual College to improve their effectiveness in providing access to capacity-building resources to Parties;
- c) undertake the revision and development of selected online courses on the CITES Virtual College to update the content, design and delivery;
- d) provide targeted and general capacity-building support in line with the proposed framework set out in the Annex [found in Annex 5 to the present document; will be included also the CoP18 working document] to: CITES Management and Scientific Authorities, customs and law enforcement entities, relevant government agencies and other stakeholders.

- e) inform the Standing, Animals and Plants Committees when needs arise for their review or inputs on capacity-building materials; and
 - f) further cooperate with institutions and organizations to provide Parties with joint capacity-building assistance of relevance to CITES, for example through: the Food and Agriculture Organization of the United Nations (FAO), the Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services (IPBES), the International Consortium on Combating Wildlife Crime (ICWC) (including each of its partners), the International Trade Centre (ITC), the International Tropical Timber Organization (ITTO), the International University of Andalusia, the United Nations Conference on Trade and Development (UNCTAD), the United Nations Development Programme (UNDP), the United Nations Environment Programme (UNEP), the World Organisation for Animal Health (OIE); and the World Trade Organization (WTO).
- 18.FF In carrying out capacity-building activities the Secretariat shall pay particular attention to the needs of Parties identified through compliance procedures, recently acceded Parties, developing country Parties, and Small Island Developing States.

DRAFT DECISIONS OF THE CONFERENCE OF THE PARTIES

Capacity-building

(With Secretariat's recommendation: text to be deleted is ~~crossed out~~; proposed new text is underlined; and new text incorporated from document CoP18 Doc.21.3 is double-underlined)

Directed to Parties

18.AA Parties are invited to:

- a) provide information to the Secretariat regarding capacity-building materials and efforts that could be shared among Parties;
- b) utilize the CITES Virtual College to support capacity-building activities and provide the Secretariat with inputs and financial support to update and improve its services, including translation of the contents into national languages;
- c) use the CITES implementation reports, as well as direct expression of interest, to inform the Secretariat about their capacity needs; ~~and~~
- d) support the capacity-building efforts of other Parties by providing scholarships for in-person training or training opportunities, and by translating materials into non-working languages of the Convention; and
- e) share ideas, experiences, and information related to the development of a capacity building framework in response to the Notification to Parties issued by the Secretariat under Decision 18.GG a).

Directed to the Animals and Plants Committees

~~18.BB The Animals and Plants Committees shall, in accordance with their terms of reference, upon receiving request from the Secretariat or Parties, review selected capacity-building materials and provide scientific advice to promote their accuracy and availability.~~

18.BC The Animals and Plants Committees shall review the report of the Secretariat called for in Decision 18.GG c), and provide input and make recommendations to the Standing Committee.

Directed to the Standing Committee

18.CC The Standing Committee shall provide guidance to the Secretariat inputs to refine and consolidate the areas of capacity-building efforts in the framework for capacity-building found in the Annex below, taking into account other discussions relating to capacity-building activities and strategies, in particular the discussions on the *Compliance Assistance Programme* and *Country-wide Significant Trade Reviews*, as well as the discussion on the development of a comprehensive capacity building framework outlined in Decision 18.DE.

~~18.DD The Standing Committee shall, upon receiving requests from the Secretariat or Parties, review selected capacity building materials and provide legal and policy related inputs to promote their accuracy and availability.~~

18.DE The Standing Committee shall undertake the following:

- a) based on document CoP18 Doc.21.3 Annex 5, develop a questionnaire requesting input from Parties on a comprehensive capacity-building framework, to be issued by the Secretariat through Notification to Parties;

- b) review the draft resolution presented in document CoP18 Doc.21.3 Annex 1, the conceptual model for CITES capacity building presented in document CoP18 Doc.21.3 Annex 3, the conceptual resource tracking tool presented in document CoP18 Doc.21.3 Annex 4, and the report prepared by the Secretariat under Decision 18.GG(c);
- c) review Resolution Conf. 3.4 on *Technical Cooperation*;
- d) consider the inputs and recommendations of the Animals and Plants Committees and
- e) make recommendations, including a possible new or revised draft resolution as well as models, tools and guiding documents on capacity building, as appropriate, for consideration by the Conference of the Parties at its 19th meeting.

Directed to the Secretariat

18.EE The Secretariat shall, ~~subject to the availability of external funding:~~

- a) collect information on capacity-building materials and efforts from Parties and others, and make them available to Parties through the CITES website;
- b) subject to the availability of external funding, undertake the revision and enhancement of the CITES website and of the CITES Virtual College to improve their effectiveness in providing access to capacity-building resources to Parties;
- c) subject to the availability of external funding, undertake the revision and development of selected online courses on the CITES Virtual College to update the content, design and delivery;
- d) subject to the availability of external funding, provide ~~targeted~~ compliance-related and other general capacity-building support in line with the ~~proposed~~ framework set out in the Annex below ~~[found in Annex 5 of document SC70 Doc.22.4]~~ to: CITES Management and Scientific Authorities, customs and law enforcement entities, relevant government agencies and other stakeholders.
- e) inform the Standing, Animals and Plants Committees when needs arise for their review or inputs on capacity-building materials; and
- f) subject to the availability of external funding, further cooperate with institutions and organizations to provide Parties with joint capacity-building assistance of relevance to CITES, for example through: the Food and Agriculture Organization of the United Nations (FAO), the Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services (IPBES), the International Consortium on Combating Wildlife Crime (ICWC) (including each of its partners), the International Trade Centre (ITC), the International Tropical Timber Organization (ITTO), the International University of Andalusia, the United Nations Conference on Trade and Development (UNCTAD), the United Nations Development Programme (UNDP), the United Nations Environment Programme (UNEP), the World Organisation for Animal Health (OIE); and the World Trade Organization (WTO).

18.FF In carrying out capacity-building activities the Secretariat shall pay particular attention to the needs of Parties identified through compliance procedures, recently acceded Parties, developing country Parties, and Small Island Developing States.

18.GG The Secretariat shall:

- a) issue a Notification to Parties transmitting the questionnaire developed under Decision 18.DD a) to gather input on the development of a comprehensive capacity-building framework;
- b) liaise with other Multilateral Environmental Agreements to collect information regarding how their capacity building efforts are targeted, accomplished, and tracked;
- c) prepare a report summarizing the outcomes of its implementation of Decision 18.GG a) and b) for consideration by the Standing Committee and the Animals and Plants Committees; and
- d) subject to the availability of external funding and in consultation with the Standing Committee, Animals and Plants Committees, and the Budget and Finance Sub-Committee, organize a

workshop that would facilitate the Standing Committee's tasks set out in Decision 18.DE b), c), and d).

Annex: Capacity-building framework (revised from Annex 5 of document SC70 Doc.22.1)

A. Core capacity building

Areas of capacity building	Target beneficiaries	Examples of capacity building services and tools
General implementation of the Convention	MA, SA, EA	<ul style="list-style-type: none"> • In-person diploma courses • Regional pre-CoP workshops • Online courses (CITES Virtual College, WTO) • New Party bilateral support
Species- and subject area-specific	SA, MA, EA	<ul style="list-style-type: none"> • EU CITES Marine species project • CMS-CITES African carnivore initiative • CMS-CITES Central Asian mammal initiative • MIKES • Identification materials • Tools and services available through the International Consortium on Combating Wildlife Crime (ICWC) • Regional NDF workshops
Enforcement	EA, MA, SA	<ul style="list-style-type: none"> • Tools and services available through the International Consortium on Combating Wildlife Crime (ICWC) • Task Force meetings and regional or subject-specific workshops • Species identification/forensic tools and workshops

B. Compliance-related capacity building

Compliance mechanisms and processes	Direct (& indirect) target beneficiaries	Examples of capacity building services and tools
a) National Legislation Project	MA (lawmakers, judiciary)	<ul style="list-style-type: none"> • Individualized national Legislative support • Regional legislation workshops in high compliance-need subregions
b) Review of Significant Trade (RST)	SA (MA)	<ul style="list-style-type: none"> • National, species-specific NDF workshops • Development of Review of Significant Trade database • Support to NDF in countries subject to RST • Support to countries identified in the country-wide Significant Trade Review process
c) National Reports	MA (Customs)	<ul style="list-style-type: none"> • National reporting guidelines • Targeted national training to prepare annual reports
d) Compliance and enforcement (Article XIII)	MA (high-level decision-makers)	<ul style="list-style-type: none"> • Comprehensive support to Parties subject to Art. XIII • proposed Compliance Assistance Programme
e) Other: i) National Ivory Action Plans	EA, MA	<ul style="list-style-type: none"> • Party-specific support provided by donors (e.g. support through Cooperative Agreement with the United States of America on <i>Strengthening CITES compliance and law enforcement in South East Asian Parties</i>)
e) Other: ii) Captive-breeding	MA (EA, wildlife inspectors, others)	<ul style="list-style-type: none"> • Regional workshops on high-priority species and issues • Taxa-specific fiches • Specific support to high-priority Parties

**TENTATIVE BUDGET AND SOURCE OF FUNDING
FOR THE IMPLEMENTATION OF DRAFT RESOLUTIONS OR DECISIONS**

According to Resolution Conf. 4.6 (Rev. CoP16) on *Submission of draft resolutions, draft decisions and other documents for meetings of the Conference of the Parties*, the Conference of the Parties decided that any draft resolutions or decisions submitted for consideration at a meeting of the Conference of the Parties that have budgetary and workload implications for the Secretariat or permanent committees must contain or be accompanied by a budget for the work involved and an indication of the source of funding. The Secretariat proposes the following tentative budget and source of funding:

Decisions 18.BB and 18.DD: There will be no direct financial cost related to the implementation, but there will likely be modest to significant workload implications for the Animals, Plants and Standing Committees. The level of the workload depends on the type and quantity of advice sought.

Decision 18.CC: Should the Standing Committee wish to hold a face-to-face consultation on the consolidation of capacity building efforts, such a workshop would require a budget of approximately USD 50,000 - 70,000.

Decision 18.EE: Some of the activities described in Decision 18.EE will have direct financial cost implications, summarized below:

Paragraph	Activity	Priority	Estimated cost (USD)	Possible source of funds
Decision 18. EE b)	revision and enhancement of the CITES website and of the CITES Virtual College	Medium	200,000	External funds
Decision 18. EE c)	revision and development of selected online courses on the CITES Virtual College	High	150,000 (USD 50,000 per course)	External funds
Decision 18. EE d)	general capacity-building support	Core/High	330,000 (USD 110,000 per year)	Core and external funds Targeted support is covered by the Compliance Assistance Programme ⁴

⁴ See document CoP18 Doc. 28 on Compliance Assistance Programme.