

Interpretation and Implementation of the Convention

TRAINING

1. This document has been prepared by the Secretariat.

Background

2. Although the Secretariat has organized training activities since the beginning of its existence, in 1989 it started to organize training seminars and to develop training techniques adapted to training in CITES matters.
3. It also created training material for its own needs and for use by Parties for training of their own staff.
4. There have been many types of participants including the staff of Management Authorities and enforcement officers (including Police and Customs), and also airline staff, NGOs, traders, etc.
5. To accomplish its training activities, the Secretariat has benefited from considerable support from Management Authorities (particularly those of Canada, France, the United Kingdom and the United States of America). They have provided support not only financially but also by providing trainers, organizing the training seminars, assisting to prepare documents, etc. The Secretariat has also received the support of several organizations (ICPO-Interpol, WCO, European Commission, IATA, WWF, Humane Societies of several countries, etc.). See document Doc. 10.14.
6. The Secretariat also participated in several training seminars organized by other organizations (UNEP/ELI-PAC, IUCN/ELC, IATA).
7. Recently, the Secretariat has started to organize training seminars for trainers.
8. Since 1989, the Secretariat has organized 74 training seminars in which over 4000 people participated, which represents nearly 14,500 participants x days of training. A detailed table is attached as Annex 1. A map of countries which benefited from this training is attached as Annex 2.

The type of participants

9. The Secretariat has organized training seminars mainly for two types of participant – the staff of Management Authorities and enforcement officers. Some seminars were organized for only one of these categories, but most were organized for both. It may be considered that this approach is not the best because the objectives of these two categories of participant are different but it appears that it has been fruitful. Thanks to a particular training technique, it has been possible for the two types of participant to remain attentive throughout a seminar. In the majority of cases, these seminars were the first occasion for enforcement officers and staff of Management Authorities to meet and discuss relevant issues of mutual interest. In addition, through the training technique, each category has been able to understand the work and the difficulties of the others. Finally this solution was the most cost-effective, when taking into consideration that the organization of a seminar is expensive and is time consuming for the limited staff of the Secretariat.
10. In CITES training seminars, generally during the first few days (which exclude the part on enforcement) NGOs and traders have had the possibility to participate as observers.

11. The Secretariat has also organized training seminars of other kinds such as for airline staff (Frankfurt, Hong Kong, Dakar), traders (Dakar, Dar es Salaam), Customs agents (Libreville) and journalists (Harare).
12. The Secretariat has also participated in three training seminars for lawyers (Nairobi, Limoges and Harare).

Type of seminars

13. The training seminars organized by the Secretariat can be split into two categories – regional and national.
14. For regional seminars, the Secretariat takes responsibility for all the organization, generally in co-operation with the host Management Authority; for developing countries it finances the travel and accommodation of some (from two to five) participants. The disadvantage is that the number of people trained per country is very low in relation to the needs and the training can not include detailed studies of national laws and procedures of each country. However, the main advantage is that this approach increases the Secretariat's regional contact, allowing discussions on regional problems and, with one seminar, several Parties receive training. Some of the regional training seminars have been limited to a specific subject (trade in live animals, trade in reptiles skins, trade in plants etc.).
15. For national seminars, the Management Authority of the country concerned is responsible for the financing and organization (including the invitations). In several cases, the travel of the trainers has been paid from the Trust Fund. The Secretariat is responsible for the content of the seminar and for providing the trainers. This type of seminar enables the participants to be trained on specific national legislation and procedures and therefore allows the training of a lot more people (from 40 to 80 per seminar).
16. In 1996, the Secretariat organized a specialized three-day seminar on CITES implementation for plants. This initiative was well received. It is the Secretariat's intention to develop specialized seminars on other subjects as well (e.g. identification, work of the Scientific Authority, etc.).

Financing

17. During the period 1994-1997, the following Parties provided funding for CITES training activities: Belgium, France, Italy, Japan, the Netherlands, Poland, South Africa, Spain, Switzerland, the United Kingdom including Hong Kong and the United States of America.
18. The following Parties provided contributions for the organization of training seminars in their own countries: Austria, Belgium, China, Colombia, Cuba, Finland, France, Gabon, Honduras, Indonesia, India, Italy, Malawi, the Philippines, Poland, the Russian Federation, Spain, Sweden, United Republic of Tanzania, the United Kingdom including Hong Kong, the United States of America, Viet Nam and Zimbabwe.
19. The following Parties provided trainers for the seminars: Canada, France, Germany, Italy, Netherlands, Spain, the United Kingdom and the United States of America.

20. The following organizations provided funding: World Customs Organization, ICPO-Interpol, European Commission, UNEP, IATA, Humane Society, Conservation Treaty Support Fund, World Wide Fund for Nature.
21. TRAFFIC provided trainers for some training seminars.
22. The lists of training seminars organized since 1989 are attached as Annexes 3 to 10.

Co-operation with other organizations

23. The Secretariat co-operated with several agencies and organizations to organize training seminars. They include:
 24. – US Fish and Wildlife Service – three national enforcement training seminars – India, Philippines and Indonesia and one international enforcement training seminar in Glynco (United States of America) for two weeks;
 25. – Ministry of Environment of France – two training seminars for enforcement officers;
 26. – World Customs Organization – two regional training seminars in Gabon and Senegal;
 27. – ICPO-INTERPOL – one training seminar for European National Central Bureaux in Lyon (France);
 28. – European Commission/DG XXI – three training seminars of the Matthaesus programme for Customs, two in Brussels (Belgium) and one in Seville (Spain);
 29. – IATA – four training seminars for airlines, two in Frankfurt (Germany), one in Geneva (Switzerland) and one in Hong Kong;
 30. – UNEP/ELI-PAC – one training seminar for lawyers in Nairobi (Kenya);
 31. – IUCN/ELC – two training seminars for lawyers, Limoges (France) and Harare (Zimbabwe);
 32. – TRAFFIC: one national seminar in the Republic of Korea; and
 33. – WWF – one national training seminar in Viet Nam and one regional training seminar in Gabon.

Training for trainers

34. It is impossible for the Secretariat to organize training seminars for all Parties, but there are many requests for training from Parties. Therefore, the Secretariat has developed seminars to provide training for trainers. These seminars are for two or three days and participants learn training techniques for CITES purposes. A specific pedagogic methodology has been developed, as well as training material.
35. To date, training seminars for trainers have been carried out in the following places: Gabon, Hong Kong, Malaysia, South Africa, the Russian Federation and Viet-Nam.

Training material

36. The Secretariat has prepared more than 200 transparencies for overhead projection for its seminars. All have been prepared and tested and they are still continuing to be improved.
37. All these overheads are distributed at the training seminars in the Participant's Manual in order to be used as hand-outs and also the participants may use them if they are conducting training activities. Copies have also been provided to Parties on request. These transparencies are available in English, French and Spanish and also have been translated into Russian, Chinese, Italian, German, Korean (partly) and Polish.
38. Following the 10th meeting of the Conference of the Parties, the Secretariat will update the training manual to reflect the decisions of the Conference and will distribute it to all Parties.
39. After the ninth meeting of the Conference of the Parties, the Secretariat initiated the development of electronic slide shows on several issues relevant to the implementation of the Convention and this will be continued during this biennium.
40. The Secretariat wishes to express its gratitude to the Management Authority of France which has greatly contributed to the development of the overheads by providing illustrations, as well to the Management Authorities of Canada, Italy and the United States of America, which have provided useful comments and ideas.

New initiatives

41. The Secretariat's training and public awareness programme for the next biennium will be based on the results of a thorough review, initiated in April 1997, of the present programme of the Secretariat. The Secretariat will design its future strategy to try to meet all the requirements of the Parties regarding these two important activities. In doing so, the Secretariat will examine the needs of all Parties and interested bodies, reviewing their priorities, assisting in the development of national training and public awareness programmes and promoting exchange of trainers, techniques, materials and procedures between Parties.
42. The number of requests that the Secretariat receives to assist Parties is such that the current staff resources of the Secretariat are insufficient to provide all the training requested. Clearly, therefore, the exchange and assistance provided by the Parties themselves on an intra- and inter-regional basis becomes of paramount importance in strengthening the capacities of the Parties to implement the Convention.
43. The Secretariat will continue its efforts to design and prepare training materials, and to develop new methods and programmes for use by the Parties. Training seminars for Management and Scientific Authorities will continue and the Secretariat will endeavour to cover the complete range of capacity-building requirements of the Parties.

Statistics About Seminars

Year	Number of seminars	Number of participants	Number of participant x days
1989	3	77	231
1990	4	198	564
1991	6	350	1,073
1992	10	525	1,935
1993	6	290	1,058
1994	5	388	1,350
1995	16	990	3,048
1996	19	1,069	4,547
1997 (to 1 June)	5	213	597
TOTAL	74	4,100	14,403

MAP NOT AVAILABLE ELECTRONICALLY

Doc. 10.32 (Rev.) Annex 3

Training Activities During 1989 and 1990

Date	Place	Language	Type of Participants	No. Part.	Duration	Part. X Days	Comments
16-18 January 1989	CITES Secretariat	French	MA of European countries	16	3 days	48	
23-25 January 1989	CITES Secretariat	English	MA of European countries	23	3 days	69	
7-9 June 1989	Brussels (Belgium)	English/ French/ German/ Spanish/ Italian	Custom officers from European countries	38	3 days	114	Organized with the Customs Co-operation Council and European Commission
June 1990	Luxembourg	French	Customs officer	80	3 days	240	
July 1990	Caracas (Venezuela)	Spanish	MA of Latin America	30	2 days	60	
1-3 October 1990	Paris (France)	French/ German	MA, SA, Customs officers of European countries	40	3 days	120	The seminar specialized in the trade in reptile skins
8-10 October 1990	Milan (Italy)	English/ Italian	MA, SA, Custom officers from European countries	48	3 days	144	The seminar specialized in the trade in reptile skins

Doc. 10.32 (Rev.) Annex 4

Training Activities During 1991

Date	Place	Language	Type of Participants	No. Part.	Duration	Part. X Days	Comments
May	Lisbon (Portugal)	English/ Portuguese/ Spanish	MA, SA, Police, Customs officers from European countries	60	3 days	180	The seminar specialized in the trade in live animals
May	Bogor (Indonesia)	English	MA, SA, Police, Customs officers from Asian countries	53	4 days	212	
June	La Havana (Cuba)	Spanish	MA, SA, Police, Customs officers from Cuba	30	2 days	60	
September	Copenhagen (Denmark)	English	MA, SA, Police, Customs officers from European countries	80	3 days	240	
November	Leiden (Netherlands)	English	MA, SA, Police, Customs officer from European countries	77	3 days	231	The seminar specialized in plants
December	Brussels (Belgium)	English/ French/ Spanish/ German/ Italian	Customs officers from the European Union	50	3 days	150	Organized with the European Commission (DG XXI) – Mattheaus programme

Doc. 10.32 (Rev.) Annex 5

Training Activities During 1992

Date	Place	Language	Type of Participants	No. Part.	Duration	Part. X Days	Comments
July	Rome (Italy)	English	MA	60	3 days	180	Issuance of permits
November	Cordoba (Spain)	Spanish	MA, Customs, Police, SA	104	5 days	520	CITES enforcement matters
November	Chiang-Mai (Thailand)	English	MA, Customs, Police	80	4 days	320	16 countries from South-East Asia participated
September	Port of Spain (Trinidad and Tobago)	English	MA, Police, Customs, Police	66	5 days	330	18 countries from the Caribbean region participated
September	Ascuncion (Paraguay)	Spanish	MA, Customs, Police	60	3 days	180	
September	Buenos Aires (Argentina)	Spanish	MA, Customs, Police	50	3 days	150	
April	Brussels (Belgium)	English	Custom officer training	35	3 days	105	Matthaeus Programme of the EEC. 12 countries participated from the EEC
October	Geneva (Switzerland)	English	Airline officials responsible for freight	40	3 days	120	Implementation of IATA. Organized by IATA
July	Johannesburg (South Africa)	English	MA, Police, wildlife officers	20	1 day	20	Plants
March	Tokyo (Japan)	English	MA	10	1 day	10	Plants

Doc. 10.32 (Rev.) Annex 6

Training Activities During 1993

Date	Place	Language	Type of Participants	No. Part.	Duration	Part. X Days	Comments
January	Lilongwe (Malawi)	English	MA, Customs, Police	46	5 days	230	12 countries from southern Africa participated
April	Dakar (Senegal)	French	Traders from Senegal, Airline staff based in Dakar, MA	48	2 days	96	Transport of live animals; Senegal, Mali, Guinea and Cameroon participated
June	Dakar (Senegal)	French	Custom officers specialized in enforcement matters	26	2 days in a seminar of 2 weeks	52	Organized with the World Customs Organization, 11 countries participated from Western and Central Africa
October	Dakar (Senegal)	French	MA, Police, Customs	65	5 days	325	Training of staff from 12 French speaking African countries
November	Mexico City (Mexico)	Spanish	MA, Police, Customs	65	3 days	195	CITES enforcement matters
November	Moscow (the Russian Federation)	English	MA, SA	40	4 days	160	CIS member States and some Baltic countries participated. Organized with IUCN

Doc. 10.32 (Rev.) Annex 7

Training Activities During 1994

Date	Place	Language	Type of Participants	No. Part.	Duration	Part. X Days	Comments
February	Rome (Italy)	English	Customs, Police	120	3 days	360	Border controls
February	Bogota (Colombia)	Spanish	MA, Customs	50	2 days	100	CITES enforcement matters
May	Washington (United States of America)	English	Special agents from USFWS	50	1 day	50	Organized by USFWS
May	Beijing (China)	English	MA, Police, Customs, Airline staff	70	5 days	350	CITES enforcement matters
June	Strasbourg (France)	French/ German	MA, SA, Customs, Police, wildlife inspectors	98	5 days	490	CITES enforcement matters. 11 countries from the European Union participated

Doc. 10.32 (Rev.) Annex 8

Training Activities During 1995

Date	Place	Language	Type of Participants	No. Part.	Duration	Part. X Days	Comments
9-11 January	Frankfurt (Germany)	English	Airline staff. Transport of live animals	30	3	90	Implementation of IATA live animals regulations. Organized by IATA. One trainer from the CITES Secretariat whose travel was paid by Lufthansa
23 January	Meise (Belgium)	French, Dutch	Ministry of Agriculture, Customs, Phytosan. off.	65	1	65	Travel paid by Belgium. On plants
8-10 February	Lyon (France)	English, French	Representatives of European NCBs of Interpol	56	3	168	CITES financed the travel and accommodation of two staff members from the Trust Fund (training)
20-24 February	Delhi (India)	English	MA, SA, Customs, Police, NGOs	60	5	300	Organized by MA India, USFWS and the CITES Secretariat. Travel and accommodation of three CITES staff members charged to the Trust Fund (training)
9 March	Seoul (Republic of Korea)	English	Enforcement officers	190	1	190	Organized and paid for by TRAFFIC-South East Asia
5-11 April	Nairobi (Kenya)	English	Representatives of Ministry of Environment (Global policy). National legislation	45	4	180	All costs paid by UNEP
19 June	Poznan (Poland)	French/ Polish	Customs officers	120	1	120	Organized by MA and Customs of Poland. Secretariat provided one trainer (Trust Fund)

Date	Place	Language	Type of Participants	No. Part.	Duration	Part. X Days	Comments
26-28 June	Seville (Spain)	Spanish English, French and German	Customs of EU countries	48	3	144	Totally financed by EU (DG XXI) through the Mattheaus programme
3-7 July	Bogor (Indonesia)	English	MA and enforcement officers	52	5	260	Organized by MA Indonesia, USFWS and the CITES Secretariat. Secretariat provided two trainers. Funding from the Trust Fund (training)
24-31 August	Hanoi (Viet Nam)	English, Vietnamese	MA and enforcement officers	32 + 8	5+2	160 + 16	Request by Viet Nam for three seminars (in the north, central and south of Viet Nam). A proposal to organize one training seminar of five days and another one of two days for the training of trainers has been approved by Viet Nam. The two other seminars were organized by Viet Nam. Funding from WWF International
5-7 September	Hong Kong	English	Airline staff, cargo managers	45	3	135	Transport of live animals. All costs covered by IATA and Air France
18-22 September	Tegucigalpa (Honduras)	Spanish	MA, SA, Customs and Police of Central America (Spanish speaking countries) and two South American countries	52	5	260	Regional seminar organized by the CITES Secretariat. Funding by USFWS (A108) and Trust Fund (training)
27 September	Havana (Cuba)	Spanish	MA and SA of Cuba	20	1	20	During a mission of the Secretariat to this country
9-12 October	Le Bouchet (France)	French	Customs, veterinary services, Office national de la chasse	35	4	140	All costs covered by France (project A-069)
23-27 October	Bristol (United Kingdom)	English	MA, SA, Customs and Police of EU countries (plus some Eastern European countries)	104	5	520	Co-financed by the United Kingdom and European Commission. Project A-072 and Trust Fund (training) have been used for participation of Eastern European countries
27 Nov. – 8 Dec.	Glynco (United States)	English	Enforcement officers from 17 countries. Investigation techniques	28	10	280	Specialized training for enforcement. Paid by USFWS and external funding from CTSF, HSUS and the German Marshall Fund. Contribution from Trust Fund (training)

Training Activities During 1996

Date	Place	Language	Type of Participants	No. Part.	Duration	Part. X Days	Comments
22-24 January	Frankfurt (Germany)	English	Airline staff	30	3	90	Organized and financed by IATA
19-23 February	Quezon City (Philippines)	English	MA and enforcement officers	70	5	350	Organized in co-operation with MA Philippines and USFWS. CITES Secretariat provided two trainers. Financed by the Philippines and Trust Fund (training)
1-2 March	Dar-es-Salaam (United Republic of Tanzania)	English	Traders in live animals, Airline staff, MA	45	2	90	Financed by MA of the United Republic of Tanzania. CITES Secretariat provided two trainers (per diem financed from Beeswax Fund)
4-8 March	Arusha (United Republic of Tanzania)	English	MA and enforcement officers of eastern and southern Africa	62	5	310	Financed by Beeswax Fund, MA of the United Republic of Tanzania and Trust Fund (training)
27-31 May	Moscow (Russian Federation)	English/Russian	MA and enforcement officers of CIS Republics	80	5	400	Financing from Switzerland (through WWF International). Project A-100
3-5 June	Moscow (Russian Federation)	English/Russian	Trainers of Russian Federation	10	3	30	Financed by the Russian Federation
17-19 June	Hyères (France)	French/English	Plants. MA, SA and enforcement officers of EU countries	70	3	210	Project A-069. Financed by EU Commission, France and the Netherlands
8-12 July	Kuala Lumpur (Malaysia)	English	MA and enforcement officers	90	5	450	Financed by Malaysia. CITES Secretariat provided two trainers (Trust Fund, training)
15-17 July	Kuala Lumpur (Malaysia)	English	Trainers of Malaysia	14	3	42	Training for trainers. Financed by Malaysia. Per diem of CITES Secretariat trainer from Trust Fund (training)
2-4 September	Poznan (Poland)	French/Polish	Customs officers	120	3	360	Financed by Poland. French Customs provided one trainer. Travel of the CITES Secretariat trainer financed from Trust Fund on the way to another mission
9-13 September	Vienna (Austria)	English/German	MA, SA, Police, Customs, wildlife officers	125	5	625	Financed by Austria and the European Commission (project A-069). Other European Union countries were invited, as well as Switzerland, Slovakia and the Czech Republic

Date	Place	Language	Type of Participants	No. Part.	Duration	Part. X Days	Comments
16-20 September	Le Bouchet (France)	French	Customs officers, border veterinarian and wildlife officers (ONC)	60	5	300	Financed by France through project A-069
30 Sept. – 4 October	Helsinki (Finland)	English	MA, SA, Police, Customs, wildlife officers	35	5	175	Financed by Finland and the European Commission (project A-069). Other European Union countries were invited, as well as some Baltic States, Belarus, Norway and the Russian Federation
21-26 October	Libreville (Gabon)	French	MA, SA, Police, Customs, wildlife officers of Central Africa	75	5	375	Regional seminar organized by the CITES Secretariat in co-operation with WCO. Financed by GEF (through WWF-US), ECOFAC (EU programme) and Project Environment-forest. Two days were split, with one group on wildlife management and the other Customs and border police. The World Customs Organization provided and funded two trainers. Environment Canada provided one trainer
28-29 October	Libreville (Gabon)	French	Trainers of customs, Gendarmerie and Police	9	2	18	Environment Canada provided one trainer
30 October	Libreville (Gabon)	French	Airline staff and cargo agents from the airport	30	1	30	
4-8 November	Jonkoping (Sweden)	English	MA, SA, Police, Customs, wildlife officers. NGOs, traders (3 days only)	50	5	250	Financed by Sweden and the European Commission (project A-069). Other European Union countries were invited, as well as some Baltic States
11-15 November	Hong Kong	English/ Chinese	MA, SA, Police, Customs, wildlife officers	80	5	400	Regional training seminar for South East Asia. Requested and financed by Hong Kong (project A-011)
18-20 November	Hong Kong	English	Trainers of Customs and Police	14	3	42	Hong Kong, Thailand and China only (financed from project A-011)

Training Activities During 1997

Date	Place	Language	Type of Participants	No. Part.	Duration	Part. X Days	Comments
April	Tallinn (Estonia)	English	Customs	21	1 day	21	
21-25 April	Rustenburg (South Africa)	English	MA, SA, Police	75	5 days	375	
28-30 April	Rustenburg (South Africa)	English	Trainers	17	3 days	51	
1-2 May	Pretoria (South Africa)	English	Police	50	2 days	100	
3 May	Harare (Zimbabwe)	English	Journalists	50	1 day	50	

Key: No. Part = Number of participants
MA = Management Authority
SA = Scientific Authority