

CONVENTION ON INTERNATIONAL TRADE IN ENDANGERED SPECIES  
OF WILD FAUNA AND FLORA

Sixth Meeting of the Conference of the Parties

Ottawa (Canada), 12 to 24 July 1987

Financing and Budgeting of the Secretariat and of Meetings  
of the Conference of the Parties

FINANCIAL REPORT FOR 1985-1986

Report from the Secretariat

This document reports on expenditure for both the 1985 and 1986 calendar years. The financial bases for the Secretariat and for meetings of the Conference of the Parties have been established for 1985 by Resolution Conf. 4.3 adopted at the fourth meeting of the Conference of the Parties (Gaborone, 1983) and for 1986 by Resolution Conf. 5.1 adopted at the fifth meeting of the Conference of the Parties (Buenos Aires, 1985). The Terms of Reference and Budget Estimates for 1982-83, 1984-85 and 1986-87 adopted respectively at the New Delhi, Gaborone, and Buenos Aires meetings have served as guidelines for the Secretariat operations. In accordance with Sections 6 and 7 of the Terms of Reference, a 1988-89 Budget Estimate and a Medium Term Plan for the period 1988-1991 (document Doc. 6.11) were dispatched to the Parties on 10 April 1987 under Notification No. 439.

This document includes the following:

1. 1985 Accounts
2. Notes on 1985 expenditure
3. 1986 Accounts
4. Notes on 1986 expenditure
5. Letter from the Chairman of the Standing Committee to the Executive Director, UNEP regarding 1986 over-expenditure (Annex 1)
6. Status of Trust Fund as at 31.12.1985 (Annex 2)
7. Status of Trust Fund as at 31.12.1986 (Annex 3)

1. 1985 Accounts

The 1985 expenditure of the Secretariat, following standard UNEP budget lines, was as follows:

1985 Accounts (in US\$)

Budget/Programme Position	Budget	Expen- diture
11 <u>EXPERTS</u> Professional staff (Secretary General, 3 scientific/technical officers)	244,500	198,916
12 <u>CONSULTANTS</u> Short-term consultancy agreement for trade monitoring and statistics, with IUCN/WTMU IUCN/Bonn: Species in Legislation	56,600	49,096
13 <u>ADMINISTRATIVE SUPPORT PERSONNEL</u> Secretariat staff (3 full-time secretaries and part-time support personnel including interpreters and translators for 5th mtg)	95,000	91,412
16 <u>TRAVEL ON OFFICIAL BUSINESS</u> Staff and consultants	32,500	29,772
32 <u>GROUP TRAINING, MEETINGS</u> 01.Conference of the Parties 02.Standing Committee meeting	125,000 55,500	91,507 14,088
41 <u>EXPENDABLE EQUIPMENT</u> Office furniture, stationery etc.	11,250	15,905
42 <u>NON-EXPENDABLE EQUIPMENT</u> Furniture, and office equipment		
43 <u>PREMISES</u> Rental and maintenance	-	24,549
51 <u>OPERATION AND MAINTENANCE OF EQUIPMENT</u> Computer, photocopy, telex, insurance, etc.	4,200	7,736
52 <u>REPORTING COSTS</u> Printing of conf. proceedings, other reports, etc.	29,250 9,300	17,355 1,535
53 <u>SUNDRY</u> Communications, freight, bank charges, hospitality, etc.	44,500	37,986
54 <u>UNEP PROGRAMME SUPPORT COSTS</u>	91,988	76,371
99 <u>TOTALS</u>	799,588	656,228

2. Notes on 1985 Expenditure

1. The average rate of exchange for 1985 for the US dollar against the Swiss franc was at 2.41
2. The present accounts are subject to regular auditing as per UN Rules and Regulations, by external auditors to the United Nations Environment Programme, appointed by the Governing Council of the same.

3. 1986 Accounts

The 1986 expenditure of the Secretariat, following standard UNEP budgetlines, was as follows:

1986 Accounts (in US\$)

Budget/Programme Position	Budget	Expenditure
11 <u>EXPERTS</u> Professional Staff (Secretary General, 3 scientific/technical officers )	251,000	260,074
12 <u>CONSULTANTS</u> Short-term & IUCN/Bonn (including travel)	4,500	7,422
13 <u>ADMINISTRATIVE SUPPORT PERSONNEL</u> Secretariat staff (4 full-time secretaries and part-time support personnel)	128,500	127,083
16 <u>TRAVEL ON OFFICIAL BUSINESS</u> Staff, including conf. prep. trips	35,000	41,298
21 <u>SUB-CONTRACTS</u> ASC, checklist nomenclature, WTMU, wildlife trade statistics	61,000	73,804
32 <u>GROUP TRAINING, MEETINGS</u> Standing Committee & Enforcement Seminar	22,500	21,996
41 <u>EXPENDABLE EQUIPMENT</u> Stationery materials	2,300	7,674
42 <u>NON-EXPENDABLE EQUIPMENT</u> Office furniture & equipment	5,500	18,763
43 <u>PREMISES</u> Rental and maintenance	18,250	28,880
51 <u>OPERATION AND MAINTENANCE OF EQUIPMENT</u> Computer, photocopy, insurance, etc.	24,200	27,697
52 <u>REPORTING COSTS</u> Proceedings of conference, etc.	16,400	8,894
53 <u>SUNDRY</u> Communications, freight, bank charges, hospitality	25,200	55,824
54 <u>UNEP PROGRAMME SUPPORT COSTS</u>	77,265	88,323
99 <u>TOTALS</u>	671,615	767,732

4. Notes on 1986 expenditure

1. The figures presented for 1986 have not yet been audited.
2. The Secretariat submitted a revised estimated expenditure for 1986 to the 14th Standing Committee meeting, forecasting a deficit at the end of 1986. In line with the Terms of Reference for the Administration of the Trust Fund of the Convention adopted at the fifth meeting, the Standing Committee informed the Executive Director of the United Nations Environment Programme of its sanctioning of the revised estimated expenditure. A copy of this correspondence is attached (Annex 1).
3. The average rate of exchange for the US dollar against the Swiss franc was 1.83 for 1986 as against 2.64 at the time of approval of the budget at the fifth meeting (Buenos Aires, 1985).
4. Budgetline 42, Non-expendable equipment, over-expenditure due mainly to delayed payment for Wang word-processing equipment which was budgeted for in 1985.



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Doc. 6.8

Annex 1



SECRETARIAT

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Our ref.: 55/KE/EL/ms  
Your ref.:

Dr. Mostafa K. Tolba  
Executive Director  
United Nations Environment Programme  
P.O. Box 30552  
Nairobi  
Kenya

Ottawa, 28 October 1986

Dear Dr. Tolba,

On behalf of the Standing Committee of the Conference of the Parties to the Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES), I wish to bring to your attention the following.

As you know, the Terms of Reference for the Administration of the Trust Fund for the Convention adopted at the last Meeting of the Conference of the Parties (Buenos Aires, Argentina), which you kindly accepted to administer, provided that: "the total budget approved by the Parties shall not be exceeded unless this is specifically sanctioned in writing by the Standing Committee".

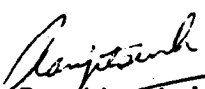
At its 14th meeting held in Ottawa, Canada, from 27-31 October 1986, the Standing Committee has received a full explanation from the Secretary General of the Convention on the financial status of the Convention, mainly with respect to the estimated costs for 1986-87.

The budget approved by the Conference of the Parties in Buenos Aires was US\$ 671,615 for 1986 and US\$ 797,441 for 1987.

At the time of the approval of the budget, the rate of SFr. 2.64 to US\$ 1.00 was used by the Conference of the Parties. However, for the year 1986 the average rate of exchange will be below SFr. 1.70 to US\$ 1.00, forcing the Secretariat to revise its expenditure estimates to US\$ 744,665. Upon the expectation that this unfavourable exchange rate will continue, it is estimated that expenditure in 1987 will also exceed the approved budget by approximately US\$ 100,000.

Having considered the explanation provided by the Secretary General of the Convention, the Standing Committee is in full agreement that he has no choice but to exceed the 1986 budget established by the Conference of the Parties and informs you of its decision to sanction the 1986 figures as presented.

Please accept, on behalf of myself and my colleagues, our kindest regards and good wishes.

  
M.K. Ranjitsinh  
Chairman of the  
Standing Committee

STATUS OF CITES TRUST FUND AS AT 31 DECEMBER 1985

(in US\$)

A.	Contributions received up to 31.12.81	649,742
	Contributions received during 1982	380,154
	Contributions received during 1983	464,134
	Contributions received during 1984	522,581
	Contributions received during 1985	604,213
	Interest credited up to 31.12.81	17,150
	Interest credited during 1982	21,393
	Interest credited up to 31.12.83	24,048
	Interest credited up to 31.12.84	39,356
	Interest credited up to 31.12.85	49,367
A.	TOTAL INCOME	<u>2,772,138</u>
B.	Project expenditure recorded up to 31.12.81	454,577
	Project expenditure recorded in 1982	259,504
	Programme support costs up to 31.12.82	92,830
	Project expenditure recorded up to 31.12.83	347,146
	Programme support costs up to 31.12.83	45,129
	Project expenditure recorded in 1984	460,464
	Programme support costs up to 31.12.84	59,860
	Project expenditure recorded in 1985	579,857
	Programme support costs up to 31.12.85	76,371
B.	TOTAL EXPENDITURE	<u>2,375,738</u>
C.	SURPLUS FUNDS AVAILABLE (A)-(B) AS AT 31.12.1985	<u>396,400</u>



STATUS OF CITES TRUST FUND AS AT 31 DECEMBER 1986

(in US\$)

A.	Surplus of income as at 31.12.1985	396,400
	Contributions received during 1986	616,742
	Interest credited up to 31.12.86	33,530
A.	TOTAL INCOME	<u>1,046,672</u>
B.	Project expenditure recorded in 1986	679,409
	Programme support costs for 1986	88,323
B.	TOTAL EXPENDITURE	<u>767,732</u>
C.	SURPLUS FUNDS AVAILABLE AS AT 31.12.86	<u>278,940</u>