

CONVENTION ON INTERNATIONAL TRADE IN ENDANGERED SPECIES
OF WILD FAUNA AND FLORA

Forty-sixth meeting of the Standing Committee
Geneva (Switzerland), 12-15 March 2002

Strategic and administrative matters

DRAFT TERMS OF REFERENCE

THE TECHNICAL SUBCOMMITTEE ON IMPLEMENTATION ISSUES
OF THE STANDING COMMITTEE

The Standing Committee:

ACCEPTS that it has the responsibility, as the administrative and policy committee of the Parties, to resolve problems on technical and procedural implementation issues

RESOLVES to establish a technical subcommittee on implementation issues under the Standing Committee, with the following terms of reference:

Within the policy agreed to by the Conference of the Parties, the technical subcommittee shall:

- a) provide advice and guidance to the Standing Committee on technical and procedural implementation issues specifically referred to them by the Standing Committee;
- b) draft resolutions, decisions, or other documents on matters related to technical and procedural implementation issues specifically directed to them by the Standing Committee;
- c) not have the authority to initiate new tasks on its own; and
- d) report to the Standing Committee on the activities it has carried out between meetings of the Standing Committee;

DETERMINES that:

- a) technical and procedural implementation issues may include, *inter alia*:
 - i) marking/labelling/identification of parts and derivatives;
 - ii) interpretation of the Convention, Decisions, and Resolutions as they affect implementation;
 - iii) effective implementation of new or proposed listings; and
 - iv) adjusting to new or changing trade patterns and technology;
- b) the membership of the technical subcommittee shall consist of:
 - i) one individual from a Management Authority of a Party who acts as Chairman and does not represent his or her region; and

- ii) a core technical subcommittee composed of six representatives of the Parties with relevant experience in CITES implementation with one member from each region;
- c) the Chairman shall be elected by the Standing Committee and shall serve between meetings of the Conference of the Parties;
- d) the regional members shall be elected by the Standing Committee and shall serve between meetings of the Conference of the Parties;
- e) the technical subcommittee shall adhere to the following procedures:
 - i) as much work as feasible will be done by email, fax, and conference calls to avoid, as much as possible, the expense of travel;
 - ii) any meetings that are required will be scheduled to coincide with regularly scheduled meetings of the Standing Committee; and
 - iii) acknowledging the small size of this subcommittee and in respect to servicing the three working languages of the Convention, simultaneous interpretation shall be provided, if determined to be necessary, for any meeting that coincides with a regularly scheduled meeting of the Standing Committee;
- f) for each assigned task, the core subcommittee will determine how the issue will be addressed, e.g.:
 - i) by consultation with people with relevant expertise, by solicitation of views from Parties, by informal working groups during the Standing Committee, etc.; and
 - ii) by the most cost effective approach; and
- g) the subcommittee must seek approval from the Standing Committee before undertaking specific tasks that have budgetary implications; and

DIRECTS the Secretariat, to the extent possible to provide funding from external sources for the production costs and other costs such as translation and distribution of publications prepared by the technical subcommittee.