

CONVENTION ON INTERNATIONAL TRADE IN ENDANGERED SPECIES  
OF WILD FAUNA AND FLORA



Nineteenth meeting of the Conference of the Parties  
Panama City (Panama), 14 – 25 November 2022

Administrative and financial matters

Administration, finance and budget of the Secretariat  
and of meetings of the Conference of the Parties

ACCESS TO FUNDING

1. This document has been submitted by the Standing Committee\*.

Background

2. At its 18th meeting (CoP18, Geneva, 2019), the Conference of the Parties adopted Decisions 18.4 to 18.11 on *Access to funding*:

***Directed to the Parties***

**18.4** *Parties are invited to provide non-reimbursable loan of personnel services to the CITES Secretariat noting that the salary and administrative fee of non-reimbursable loan personnel shall be covered by the Party, with such personnel remaining under the administrative authority of the sending Party. Non-reimbursable loan personnel shall carry out their duties and act in the interest of the mandate of the CITES Secretariat.*

**18.5** *Parties are encouraged to:*

- a) engage with their Global Environment Facility (GEF) national focal points in order to take part in the national GEF processes and facilitate use of allocated GEF funding through the Global Wildlife Program (GWP);*
- b) contribute to the development and implementation of GEF projects that may have components related to the implementation of CITES, by communicating with their national GEF counterparts and informing them of relevant CITES requirements and processes; and*
- c) monitor the progress of the GEF Global Wildlife Program and the national projects, where applicable, to enhance Parties' ability to meet their obligations under CITES.*

***Directed to Parties, governmental, intergovernmental and non-governmental organizations and other entities***

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\* The geographical designations employed in this document do not imply the expression of any opinion whatsoever on the part of the CITES Secretariat (or the United Nations Environment Programme) concerning the legal status of any country, territory, or area, or concerning the delimitation of its frontiers or boundaries. The responsibility for the contents of the document rests exclusively with its author.

- 18.6** *All Parties, governmental, intergovernmental and non-governmental organizations and other entities are invited to provide financial or technical assistance for ensuring the effective implementation of the Decisions and Resolutions adopted by the Conference of the Parties.*
- 18.7** *In providing financial assistance, Parties, governmental, intergovernmental and non-governmental organizations and other entities are encouraged to take into consideration the administrative and financial management support needed to ensure that the funded activities are managed in an efficient, effective and accountable manner, and that they do not affect the Secretariat's core administrative tasks.*

**Directed to the Secretariat**

**18.8** *The Secretariat shall:*

- a) continue to participate in the Program Steering Committee of the GEF Global Wildlife Program to ensure that GEF projects under the programme are, as far as possible, aligned with CITES Decisions and Resolutions and contribute to the enhanced implementation of the Convention; and*
- b) provide technical advice and in-kind support to Parties in the development and implementation of their GEF projects under the Global Wildlife Program.*

**18.9** *Subject to the availability of external funding, the Secretariat, in collaboration with the World Bank and other relevant financial institutions, cooperation agencies and potential donors, shall organize a wildlife donor roundtable with a particular focus on sustainable use, to:*

- a) share information on existing funding programmes on wildlife;*
- b) understand the long-term financial needs of developing countries to implement the Convention; and*
- c) explore the potential for scaled-up financial resources to ensure the conservation and sustainable use of wildlife.*

**18.10** *The Secretariat shall report on the progress on the implementation of Decisions 18.4 and 18.5 and any recommendations, as necessary, to the Standing Committee and at the 19th meeting of the Conference of the Parties.*

**Directed to the Standing Committee**

**18.11** *The Standing Committee shall review the progress of implementation of Decisions 18.4 through 18.10 and make recommendations as necessary to the 19th meeting of the Conference of the Parties.*

3. At its 74th meeting (SC74, Lyon, March 2022), the Standing Committee considered and noted the document prepared by the Secretariat on the implementation of these Decisions (see document [SC74 Doc. 9](#)) a summary of which is provided in paragraphs 4 to 10. The Standing Committee agreed to propose the renewal of Decision 18.4 and the submission of draft decisions on *Access to funding* (Annex 1) to the 19th meeting of the Conference of Parties.

Decisions directed to the Parties

4. Since CoP18 (Geneva, August 2019), there has been no loan of personnel services ("secondments") supported by Parties. The Secretariat has benefited from the continued support of Germany for one Junior Professional Officer who started in May 2018 for a total of four years: Germany has provided financial support for three years, with the future commitment of co-financing from the CITES Secretariat for one year. The Secretariat has also welcomed a number of interns in accordance with UN rules and practice during this period. Despite the fact that most of them had to work remotely because of the COVID-19 pandemic, they have been extremely helpful to the Secretariat.
5. The Global Environment Facility's (GEF) Global Wildlife Program Phase I and II have supported [projects across 32 countries](#) to date. Many of them have components that are related to the implementation of the

Convention, and benefit from the direct involvement of CITES authorities in their activities. The Global Wildlife Program also works closely with the International Consortium on Combating Wildlife Crime (ICWC) in promoting an integrated approach for combating wildlife trafficking.

#### Decisions directed to Parties, governmental, intergovernmental and non-governmental organizations and other entities

6. In support of Decision 18.6, the Secretariat has regularly published Notifications to Parties<sup>1</sup> entitled *Status of funding for the implementation of valid Decisions after CoP18* so that interested Parties, governmental, intergovernmental and non-governmental organizations and other entities are better informed of the existing funding gaps and to encourage them to focus their planning efforts on the implementation of the Convention. The status of extrabudgetary funding provided in response is presented in Annex 2 to the present document.
7. Pursuant to Decision 18.7, in its discussions with donors of possible extrabudgetary contributions, the Secretariat has always included the administrative and financial management support to implement the funded activities and encouraged donors to consider allocating part of the budget for this purpose.

#### Decisions directed to the Secretariat

8. The Secretariat has continued to participate in the Program Steering Committee of the GEF Global Wildlife Program with the aim to align GEF-funded projects with CITES objectives and has made itself available for consultations with interested Parties. The annual meeting of the Global Wildlife Program Steering Committee took place online from 30 November to 2 December 2021.
9. In late 2020, the GEF Trustee, in cooperation with the Secretariat, started its discussions on the eighth replenishment of resources for the GEF Trust Fund (GEF-8). One of the strategic and programming directions under consideration is to evolve the Global Wildlife Program into the “Wildlife Conservation for Development Integrated Program”, which is one of the 11 integrated programmes that will frame the future GEF investment planning process for the countries. The GEF has held two meetings to date (in April and September 2021). Two more rounds of meetings are planned before the GEF Council meeting and the GEF Assembly in May 2022, when the eighth replenishment of the GEF Trust Fund are expected to be agreed and endorsed.
10. With regard to Decision 18.9, the Secretariat has received funds from the European Union for the convening of a wildlife roundtable with a particular focus on sustainable use. The meeting has unfortunately not been convened due to global sanitary measures in the wake of the COVID-19 pandemic. The Secretariat however plans to convene some form of a dialogue meeting in due course.

#### Recommendations

11. The Conference of the Parties is invited to adopt the draft decisions contained in Annex 1 to the present document.

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<sup>1</sup> See Notifications to Parties No.2021/049, 2020/072, and 2020/032.

DRAFT DECISIONS ON ACCESS TO FUNDING

***Directed to Parties***

- 18.4 Parties are invited to provide non-reimbursable loan of personnel services to the CITES Secretariat noting that the salary and administrative fee of non-reimbursable loan personnel shall be covered by the Party, with such personnel remaining under the administrative authority of the sending Party. Non-reimbursable loan personnel shall carry out their duties and act in the interest of the mandate of the CITES Secretariat.
- 19.AA Parties are encouraged to:
- a) engage with their Global Environment Facility (GEF) national focal points in order to take part in the national GEF processes and facilitate use of allocated GEF funding through the Wildlife Conservation for Development Integrated Programme;
  - b) contribute to the development and implementation of GEF projects that may have components related to the implementation of CITES, by communicating with their national GEF counterparts and informing them of relevant CITES requirements and processes; and
  - c) monitor the progress of the GEF Global Wildlife Program and the discussion on the establishment of the Wildlife Conservation for Development Integrated Program under the eighth replenishment of resources for the GEF Trust Fund (GEF-8) and ensure that national projects, where applicable, can enhance the beneficiary Parties' ability to meet their obligations under CITES.

***Directed to Parties, governmental, intergovernmental and non-governmental organizations and other entities***

- 19.BB All Parties, governmental, intergovernmental and non-governmental organizations and other entities are invited to provide financial or technical assistance for ensuring the effective implementation of the Decisions and Resolutions adopted by the Conference of the Parties.
- 19.CC In providing financial assistance, Parties, governmental, intergovernmental and non-governmental organizations and other entities are encouraged to take into consideration the administrative and financial management support needed to ensure that the funded activities are managed in an efficient, effective and accountable manner, and that they do not affect the Secretariat's core administrative tasks.

***Directed to the Secretariat***

- 19.DD The Secretariat shall:
- a) continue to participate in the Program Steering Committee of the GEF Global Wildlife Program, Wildlife Conservation for Development Integrated Program, or other GEF mechanisms as appropriate, to ensure that GEF projects under the programme are, as far as possible, aligned with CITES Decisions and Resolutions and contribute to the enhanced implementation of the Convention; and
  - b) provide technical advice and in-kind support to Parties in the development and implementation of their GEF projects under the Global Wildlife Program, Wildlife Conservation for Development Integrated Program, or other GEF mechanisms as appropriate.
- 19.EE Subject to the availability of external funding and in collaboration with the World Bank and other relevant financial institutions, cooperation agencies and potential donors, the Secretariat shall organize a wildlife donor roundtable with a particular focus on sustainable use, to:

- a) share information on existing funding programmes on wildlife;
- b) understand the long-term financial needs of developing countries to implement the Convention; and
- c) explore the potential for scaled-up financial resources to ensure the conservation and sustainable use of wildlife.

19.FF The Secretariat shall report on the progress on the implementation of Decisions 19.BB, 19.DD and 19.EE and make any recommendations, as necessary, to the Standing Committee.

***Directed to the Standing Committee***

19.GG The Standing Committee shall review the Secretariat's report and make recommendations, as necessary, to the 20th meeting of the Conference of the Parties.

STATUS OF EXTRABUDGETARY FUNDS 2020-2022<sup>2</sup>  
(AS OF 30 APRIL 2022)

| Donor   | Pledged or received amount | Main areas of work   |
|---|----------------------------|--|
| Austria   | EUR 5,555                  | CoP19 Sponsored Delegates Project  |
| Belgium   | EUR 15,000                 | CoP19 Sponsored Delegates Project  |
| Canada  | CAD 16,134                 | Implementation of Decisions 18.39-18.46  |
| China   | USD 180,000                | Capacity-building, CoP19 Sponsored Delegates Project (2020-2021)   |
| European Union  | USD 2,784,176              | Cross-regional Wildlife Conservation in Eastern and Southern Africa (through UNODC)  |
| European Union  | USD 3,290,424              | Intra-ACP Wildlife Trafficking MIKES+  |
| European Union  | USD 1,707,774              | CTSP   |
| European Union  | USD 582,182                | Implementation of CoP18 Decisions  |
| European Union  | USD 1,720,833              | MIKE Programme   |
| European Union  | 454,288                    | ICCWC (through UNODC)  |
| France  | EUR 30,000                 | ICCWC  |
| France  | USD 84,197                 | Hosting of SC74  |
| France  | USD 82,799                 | ICCWC  |
| Germany   | EUR 130,656                | GIZ-MIKE project against poaching and illegal wildlife trade (ivory and rhino horn) in Africa and Asia   |
| Hong Kong SAR (China)                                     | USD 257,014                | Enforcement-related work in Asia and work related to sustainable use and livelihoods (2020-2021)   |
| Japan   | USD 187,544                | Specific projects under MIKE (2020, 2021 and 2022)   |
| Monaco  | USD 178,957                | ICCWC (2020, 2021), Seahorses (2020, 2021)   |
| Netherlands   | USD 375,857                | Dec. 18.321 on Dalbergia trade study, Dec. 18.159.164 on Disposal of confiscated live specimens, Dec. 18.246 African lions and other big cats, Dec. 18.244-250 on illegal trade in queen conch |
| Norway  | NOK 500,000                | CoP19 Sponsored Delegates Project  |
| Panama  | USD 727,719                | Hosting of CoP19   |
| Slovakia  | EUR 10,000                 | CoP19 Sponsored Delegates Project  |
| Sweden  | SEK 500,000                | Sponsored Delegates to SC meetings   |
| Switzerland   | USD 2,186,192              | CoP19 Sponsored Delegates Project, Support to the implementation of the PoW (B, C, D, E) (2020 and 2021)   |
| United Kingdom  | USD 2,239,512              | ICCWC, Programme of Work (A, B, C, D, E)   |
| US FWS  | USD 550,000                | Implementation of CoP17-CoP18 Decisions  |
| USFWS   | USD 494,719                | Strengthening CITES compliance and Law enforcement in South-East Asia  |
| US Department of State                                    | USD 1,919,286              | Global Network of WEN, MIKE in South Asia, various CITES projects (2020, 2021, 2022)   |
| USA   | USD 74,726                 | CITES projects 2021  |
| FAO   | USD 332,279                | Sustainable Forest Trade in the Lower Mekong Region  |
| US National Oceanic & Atmospheric Administration (USNOAA) | USD 193,103                | Strengthening CITES implementation in relation to marine species   |

<sup>2</sup> Based on information available to the CITES Secretariat

**TENTATIVE BUDGET AND SOURCE OF FUNDING  
FOR THE IMPLEMENTATION OF DRAFT RESOLUTIONS OR DECISIONS**

According to Resolution Conf. 4.6 (Rev. CoP18) on *Submission of draft resolutions, draft decisions and other documents for meetings of the Conference of the Parties*, the Conference of the Parties decided that any draft resolutions or decisions submitted for consideration at a meeting of the Conference of the Parties that have budgetary and workload implications for the Secretariat or permanent committees must contain or be accompanied by a budget for the work involved and an indication of the source of funding. The Secretariat proposes the following tentative budget and source of funding.

| <b>Decision</b>     | <b>Activity</b>   | <b>Estimated budget<br/>(2023-2025) USD</b> | <b>Indicative budget<br/>source</b> |
|---------------------|---|---|-------------------------------------|
| 19.DD, paragraph a) | Cooperation with financial institutions and donors to secure funding support to CITES (including participation in the Programme Steering Committee of the GEF Global Wildlife Program, Wildlife Conservation for Development Integrated Program, or other GEF mechanisms) | 30,000 (10,000/year)                        | core                                |
| 19.DD, paragraph b) | Technical advice and support to Parties in the development and implementation of their GEF projects under the Global Wildlife Program, Wildlife Conservation for Development Integrated Program, or other GEF mechanisms as appropriate                                   | 30,000 (10,000/year)                        | External                            |
| 19.EE               | Organization of a wildlife donor roundtable with a particular focus on sustainable use of wildlife  | 130,000                                     | EU                                  |