NIAP Process Step-by-Step according to the Guidelines adopted at CoP17

STEP 1: Identification of Parties to participate in the NIAP Process

→ ETIS Report submitted to Conference of Parties used as foundation to identifiy NIAP Parties.

Para. a)

→ Secretariat, in consultation with Party identified, considers additional information within 90 days, and recommends if Party should participate in NIAP Process or not.

Paras. b)-c)

→ SC decides if Party should participate in the NIAP Process, if necesssary, by postal procedure.

Paras. d)-e)

→ There is a presumption that Parties of primary concern participate and that Parties of importance to watch do not participate in the NIAP process.

Para. c)

STEP 2: Development of a NIAP

→ If requested by Standing Committee, Party has 120 days to develop a NIAP in accordance with the criteria for an 'adequate' NIAP set out in the Guidelines.

Paras. a)-b)

STEP 3: Assessment of the 'adequacy' of a NIAP

→ Secretariat assesses 'adequacy' of NIAP (in consultation with experts, if needed).

Para. a)

→ If revisions are needed, Party should submit a revised NIAP within 60 days from the date the Secretariat requested it.

Para. b)

→ If no revisions are needed or if revised NIAP is adequate, the Secretariat 'accepts' and the Party 'approves' Plan.

Para. c)

STEP 4: Monitoring of implementation

→ Parties report on NIAP implementation progress, 90 days in advance of each regular Standing Committee meeting, using the template provided by the Secretariat.

Paras. a)-b)

→ Secretariat evaluates the self-assessed report received from NIAP Party (in consultation with experts, if needed) and makes recommendations to the Standing Committee.

Para. c)

→ Standing Committee considers the Secretariat's assessment of implementation progress and takes appropriate measures.

Paras. e)-f)

STEP 5: Completion of NIAP and exit from NIAP Process

→ Party informs Secretariat when it has self-assessed 80% of NIAP actions as 'substantially achieved' and any remaining actions as 'on track'.

Para. a)

→ Secretariat evaluates NIAP implementation reported (in consultation with experts and through country missions, as required).

Para. b)

→ Secretariat recommends to Standing Committee that Party:

- Exits – if NIAP achieved and ETIS analysis no longer identifies Party;
- Revises NIAP to address gaps or any other measure – if NIAP achieved yet ETIS analysis still identifies Party;
- Awaits exit – if NIAP achieved yet no ETIS analysis available;
- Takes other measure – if NIAP not achieved. Paras. c) -f)

→ Standing Committee decides whether or not a Party can exit the NIAP Process.

Paras. c)-f)