MIKE WORK PLAN
April 2002 – June 2002
2nd Reporting Period
3rd Quarter Progress Report

0 – 6 months (1st reporting period) i.e. October 2001 – March 2002

7 – 12 months (2nd reporting period) i.e. April 2002 – September 2002

Activity	Scheduled Compl etion	Verification	Risks/remarks
1. Establishment of MIKE CCU:			
1.1 Appointment of Director	September 2001	Officer in post	Appointment under way
1.2 CCU office established in Nairobi	Room Established already	Physical location	
1.3 Appointment of other staff	October 2001	Officers in post	
1.4 Communication systems installed	October 2001	Telephone/emails working	Satellite system essential
1.5 TAG fully operational	October 2001	Actively reviewing protocols etc	Tag members already in place
Progress: The only aspect of this activity that remains unfinished is the appointment of the Data Management Officer (DMO) as the Financial Manger is now in post. The Data Management Officer is under consideration, but it remains the case that data management support currently requires a team effort over the next 9 months and the appointment of the DMO will now be pursued over the next 3 months. However supplementary funds have been requested of USFWS AfECF to facilitate the stronger use of a Data Systems Development Officer and a Data Management Training Team.			

2. Setting up in Range States:			
2.1 Initial implementation meetings held	July 2001 for 01/10/01 start	Meeting reports	
2.2 Sites agreed	July 2001 for 01/10/01 start	List of sites per country	Includes voluntary sites
2.3 Local contributions agreed	November 2001	List provided	
2.4 Country programmes agreed	November 2001	Work plans provided	
2.5 Communication systems improved	November 2001	Telephone/emails working	
Progress: The country programmes are now very nearly finalised and monitoring activities are underway in all Sub-regions. This process was helped during bthe last quarter by having the Central African training workshop and holding a Southern African Steering Committee meeting to consolidate and update MIKE activities there with the more recent progress elsewhere. Local contributions can now be finalised in terms of their financial value Improving communications in some countries is still problematic, and is likely to be an ongoing process			

3. Establishment of Sub-Regional Support Officers:			
3.1 Appointment of SSOs	October/November 2001	Officers in post	Suitable candidates available
3.2 SSU offices established	October/November 2001	Physical location	
3.3 Appointment of other staff	October/November 2001	Officers in post	
3.4 Communication systems installed	November 2001	Telephone/emails working	

Progress:
As reported in the previous quarter, this activity has been completed except in regard to 3.3- the appointment of other staff. This has still not been pushed in order to give time to see more clearly what is actually required and this is likely to vary between the Sub-regions. The interim arrangement is still to use a contracted time approach with IUCN regional support staff or independent specialists

4. Establishment of MIKE in Range States			
4.1 Steering Committees established	July 2001	Members nominated	Underway
4.2 National Officers established	July/November 2001	Officers in post	Underway
4.3 Site officers established	October/November 2001	Officers in post	Underway
4.4 Site teams established	October/November 2001	Teams in place	Underway

Progress:
This activity is very nearly completed, with the SSOs now concluding the work on bringing the site teams into the process, through their site visits.

5. Establishment of Protocols and Analysis Systems:			
5.1 Feedback from C.A. Pilot	July 2001	Reports from pilot	
5.2 Protocols harmonised	October 2001	Protocol forms available	Savanna and forest protocols
5.3 Cybertracker assessed and approved	October 2001 onwards	TAG approval	Period required unknown as yet
5.4 Cybertracker integrated in field work	Upon approval	Cybertrackers purchased	
5.5 Analysis expert contracted	October 2001	In place	
5.6 Analysis system developed	October/November 2001	Recommended system provided	SASR Data already available
5.7 Feedback to Protocols provided	October 01 – March 02	TAG reports	
5.8 Analysis system positioned	November 2001		
1. Protocols and Analysis (period 2):			
1.1 Feedback to Protocol s continued	April 02 – September 02	TAG reports	
1.2 Feedback to Analysis system continued	*April* 02 – September 02	Analysis expert reports	

Progress:
Th process of harmonising existing forms with MIKE needs is now virtually completed. In East Africa, it is only Tanzania where this still needs some action, but this is in the SSO's work plan to resolve in the next month.

The report provided in the last quarter remains valid, i.e. there is a strong possibility that an EC project specifically supporting R & D on the cybertracker, will assist this particular activity but project details and EC confirmation are awaited, especially as to when this support may become available. However it is since become apparent that cybertracker is not the only one on the market. It is therefore intended to have a small workshop in August/September to consider the merits of cybertracker and the alternatives.

Work on the data analysis system continues and discussion of progress was undertaken at the May TAG meeting and reflected in the minutes. Some concern was expressed that the support team was not progressing to actually suggesting solutions to the issues involved. A target has been agreed , whereby the Director needs to demonstrate to the MIKE regional meeting in September that a data analytical system is available, even if it then needs further attributes added on subsequent to that deadline. Obviously the 5.8 scheduled completion has proved to be very optimistic.

6. Capacity Building:			
6.1 Sub-regional training – site delivery	November/December 2001	Workshop report	
6.2 Sub-regional training – inf. delivery	December 01/January 02	Workshop report	
6.3 National training – site delivery	November 01 – March 02	SSO site visit reports	Lack of transport
6.4 National training – inf. Delivery	November 01 – March 02	SSO site visit reports	
6.5 Support consultants made available	October 01 – March 02	Consultant reports	
6.6 Equipment procured and delivered	November 2001	Equipment in place	Procurement bureaucracy delay
2. Capacity Building (period 2):			
2.1 National training – site delivery	April 02 – September 02	SSO site visit reports	Using lessons learnt and TAG
2.2 National training – inf. Delivery	April 02 – September 02	SSO site visit reports	approved updates, etc
2.3 Support consultants made available	April 02 – September 02	Consultant reports	

Progress:

As reported on previously, careful consideration of providing the training has led to a process whereby the priority has been to get the LEM underway, followed fairly soon by the data management training. The population survey training will then take place as the final stage over a longer time frame, but this will not delay the population survey programme, which will initially rely on greater external support.

The first round of Sub-regional LEM training has been completed. Further training provided by the SSOs site visits. This is now an ongoing activity and will continue as a facilitating and updating process.   The pre-MIKE existing forms are now or are close to being adapted to take on board MIKELEM needs.

Procurement of the GPSs is complete. What has become apparent is that the original plan of 2 per site now looks to be insufficient, because GPSs have become an every day tool. It would help to increase the ratio to 5 per site and this is being looked into to see what possibilities exist.

The procurement of the computers has also progressed. IBM were awarded the tender and 85 computer systems are being delivered to the USA based MIKE consultant. They will be tested by him and then shipped to Africa. The original target of trying to deliver the computers to each site by end of June, has slipped due to it taking longer than anticipated to have the suppliers respond adequately to the tender. The new target is to have the computers delivered to the sites in August.

USFWS have kindly agreed to provide further support to the data management development and training under their African Elephant Conservation Fund

Discussions with ESRI re Arcview (the GIS software) were successful and there is an agreement in place whereby ESRI will provide Arcview 8.1 to all sites at approximately 10% of the commercial price.

7. Surveys:			
7.1 Sites confirmed	July 2001	Sites located on maps	Underway
7.2 Equipment procured and delivered	November 2001		Procurement bureaucracy delay
7.3 Adequate maps produced	November 2001	Maps available	Lack of data
7.4 Law enforcement patrols started	November 2001	Site reports	
7.5 Law enforcement patrols continued	December 01 – March 02	Monthly reports	
7.6 Existing population information collated	December 01	Population reports	Lack of data
7.7 Aerial surveys planned	December 01 – March 02		
3. Surveys (period 2):			
3.1 Law enforcement patrols continued	April 02 – September 02	Site and monthly reports	
3.2 Population surveys undertaken	April 02 – September 02	Survey reports	Savanna and forest sites

Progress:

Progress has continued on finalising site boundaries and identifying digitised mapping needs. A clear way forward for determining the site boundaries for the Central African Forest areas has been detailed in the proposal submitted to USFWS and WWF International for further funding support. For equipment procurement see report under activity 6.

LEM activities is now ongoing at all sites and data is beginning to be provided in all Sub-regions

The population survey programme is underway and it is still anticipated that every site will have a population figure within the next 18 months. At the end of June, some 6 savanna sites in East Africa (Rwanda, Kenya and Uganda) and 2 in West Africa (Ghana and Mali) have been achieved. The remaining savanna sites in West Africa are still scheduled for next February/March. A recent Steering Committee meeting in Southern Africa confirmed that population surveys will be undertaken in August/September to cover the 2 Mozambique sites. The other sites in this sub-region are already well covered . Discussions with Tanzania on their programme is still under way.

For the forest population survey programme, funds are likely from USFWS and WWF International to cover 7 Forest sites in Central Africa during 2003. The 3 Pilot sites have population surveys from 2001. In West Africa, all 5 forest sites will have population estimates by 2003, subject to a request to CEPF for moving funds from the equipment budget line being approved.

Guidelines for maintaining Survey standards in forest and savannah situations are close to completion, but will then need to go to the TAG for final approval .

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8. Information:			
8.1 Information IT systems in place	November 2001	Hardware and software in situ	
8.2 Site and monthly reports started	November 2001	Reports	
8.3 Site and monthly reports continued	December 01 – March 02	Reports	
8.4 Analysis system harmonised	November 2001	Statistician and TAG report	
8.5 National collation started/continued	November 01 – March 02	Information available	
8.6 Sub-regional collation started/continued	November 01 – March 02	Information available	
8.7 Continental collation started/continued	January 02 – March 02	Information available	
4. Information (period 2):			
4.1 Site and monthly reports continued	April 02 – September 02	Information available	This information will be the basis for the report to the 12th CoP
4.2 Population information collated	April 02 – September 02	Information available	
4.3 National collation continued	April 02 – September 02	Information available	
4.4 Sub-regional collation continued	April 02 – September 02	Information available	
4.5 Continental collation continued	April 02 – September 02	Information available	

Progress:

Progress in regard to this activity is linked to the reports provided under activities 5,6 and 7. It has taken longer than anticipated to procure the computers, but by the end of the next quarter, it should be possible for each site to start inputting data. Discussions at the recent TAG meeting revealed the complexity of having a practical data analytical system relevant to all 55 sites. Considerable emphasis is now being put on getting an analytical system positioned in the computers by the end of the coming quarter that allows site officers to input data and produce some straightforward analysis. Further analysis requirements can then be built in as they become available.   The expectation as indicated under 8.1 and 8.5 – 8.7 have therefore proved to be very optimistic

Th information provided to CoP 12 will therefore be related to confirming the progress achieved in collecting data and analysing it. There will not be any information revealing trends or pattern relationships, simply because the time frame will be too short for such information to be available in relation to the great majority of the 30 range states.

9. Implementation monitoring:			
9.1 Steering Group meeting	February 2002	Meeting minutes	
9.2 SSU site visits	October 01 – March 02	Visit reports	
9.3 SSU reports to Director	November 01 – March 02	Quarterly summaries	
9.3 Director sub-regional visits	October 01 – March 02	Visit reports	
9.5 Director reports to Secretariat	October 01 – March 02	Quarterly summaries	
5. Implementation monitoring (period 2):			
5.1 Steering Group meeting	June 2002	Meeting minutes	
5.2 SSU site visits	April 02 – September 02	Visit reports	
5.3 SSU reports to Director	April 02 – September 02	Quarterly summaries	
5.3 Director sub-regional visits	April 02 – September 02	Visit reports	
5.5 Director reports to Secretariat	April 02 – September 02	Quarterly summaries	

Progress:

Further to the last quarter progress report, it has now been agreed to go ahead with a full MIKE regional meeting and this is scheduled for 10th and 11th September 2002 in Nairobi as a combined 9.1 activity.

The other monitoring activities continue.

10. Matching funds:			
10.1 Procuring support funds	October 01 – January 02	Donor funds available	Primarily Director responsibility
6. Matching and Future funds (period 2):			
6.1 Procuring support and future funds	April 02 – September 02	Donor funds available	Primarily Director responsibility
Progress: Further to the report provided in the last quarter, it can now be confirmed that as of the end of June, the EC matching fund requirement has been exceeded by some US$696,000, thanks to further contributions from USFWS AfECF, Botswana and from ESRI (see activity 6) For future funds, then thanks to USFWS AsECF, CEPF and WCS, it is looking very promising that funds will be available to start a 2 year phase 1 implementation in S.E. Asia. Recent communication from the EC (in April) suggests that they are looking to see which is the most appropriate fund to receive a proposal to cover the longer term needs of MIKE in Africa. We have recently followed up, requesting an update on this process.			

11. Formal Reporting:			
11.1 SSU 6 month report to Director	End March 2002		
11.2 Director 6 month report to Secretariat	End March 2002		
11.3 Secretariat 6 month report to MIKE	End March 2002		
Sub-group and Standing Committee	End March 2002		
11.4 Secretariat report to EC	End March 2002		
7. Formal Reporting (period 2):			
7.1 SSU 6 month report to Director	September 2002		
7.2 Director 6 month report to Secretariat	September 2002		
7.3 Secretariat 6 month report to MIKE Sub-	September 2002		
group and Standing Committee	September 2002		
7.4 Secretariat report to EC	September 2002		
Progress: This activity continues to be under way.			

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Signed:

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