

MIKE WORK PLAN
October 2001 – March 2002
Interim
1st Quarter Progress Report

0 – 6 months (1st reporting period) i.e. October 2001 – March 2002

Activity	Scheduled Completion	Verification	Risks/remarks
1. Establishment of MIKE CCU:			
1.1 Appointment of Director	September 2001	Officer in post	Appointment under way
1.2 CCU office established in Nairobi	Room Established already	Physical location	
1.3 Appointment of other staff	October 2001	Officers in post	
1.4 Communication systems installed	October 2001	Telephone/emails working	Satellite system essential
1.5 TAG fully operational	October 2001	Actively reviewing protocols etc	Tag members already in place
Progress:			
1.1 Director appointed and positioned in Nairobi. Kenya resident status still awaited, despite serious efforts by KWS to get Immigration to expedite. The lack of resident status is blocking travel to the Sub-regions and blocking the finalisation of administrative arrangements that require proof of resident status. [Resident status came through on 16 th January, mainly due to the significant efforts and perseverance of Patrick Omondi Kenya's MIKE National Officer]			
1.2 The CCU office is established and furnished. There is a possibility of getting during 2002 a small office next door with extra security as the MIKE CCU Data Management Office			
1.3 The Financial Manager position has three candidates short-listed and selection should be finalised in January 2002. The recruitment of some Part Time Support for the Development of the Data Management System is also under discussion and again should be finalised in January.			
1.4 The telephone, email and internet system should be fully installed and operational in January. An email domain specific to MIKE has been arranged but the use of UK based hosts is causing problems in email transmission to the CITES Secretariat in particular. It is likely that a new host will be selected in January			
1.5 The TAG met in November and minutes of that meeting are available. The 2 Asian representatives did not respond to the invitation to attend and this will need follow-up to establish what the problem is.			

2. Setting up in Range States:			
2.1 Initial implementation meetings held	July 2001 for 01/10/01 start	Meeting reports	Includes voluntary sites
2.2 Sites agreed	July 2001 for 01/10/01 start	List of sites per country	
2.3 Local contributions agreed	November 2001	List provided	
2.4 Country programmes agreed	November 2001	Work plans provided	
2.5 Communication systems improved	November 2001	Telephone/emails working	
Progress:			
2.1 The Sub-regional implementation meetings were completed with the Libreville meeting in July. Minutes of that meeting are now available			
2.2 The MIKE sites have been agreed and annex 1 is attached with the up to date position. Site boundaries however have still to be finalised in some cases. In particular, for the Central Africa Forest Ecosystem, the boundaries of the MIKE sites for the population surveys need some reconsideration (see TAG minutes). This will be done in January.			
2.3 This has still to be done particularly in terms of putting financial values to such contributions			
2.4 This is being worked on in Southern and West Africa, but will be started in January in the other 2 Sub-regions, when the SSOs are in post.			
2.5 This has still to be pushed to achieve a satisfactory level in all range states			
3. Establishment of Sub-Regional Support Officers:			
3.1 Appointment of SSOs	October/November 2001	Officers in post	Suitable candidates available
3.2 SSU offices established	October/November 2001	Physical location	
3.3 Appointment of other staff	October/November 2001	Officers in post	
3.4 Communication systems installed	November 2001	Telephone/emails working	
Progress:			
3.1 The SSOs in Southern and West Africa are in post with effect from October. The East Africa SSO starts on 3 rd January and the Central Africa SSO should be in post during January 2002			
3.2 The SSU offices have been established in Southern, West and East Africa. Negotiations have just been concluded with IUCN ROCA, who will be assisting with establishing the Central Africa SSU in Yaounde, Cameroon			
3.3 This has not been pushed in order to give time to see more clearly what is actually required and this is likely to vary between the Sub-regions.			
3.4 This is linked to 3.2, i.e. it is underway in 3 Sub-regions and will begin in Yaounde in the new year.			
4. Establishment of MIKE in Range States			
4.1 Steering Committees established	July 2001	Members nominated	Underway
4.2 National Officers established	July/November 2001	Officers in post	Underway
4.3 Site officers established	October/November 2001	Officers in post	Underway
4.4 Site teams established	October/November 2001	Teams in place	Underway
Progress:			
4.1 This is done			
4.2 This is in the process of being finalised by the SSOs			
4.3 As for 4.2			
4.4 This will be a major activity for the SSOs to complete in the next quarter			

<p>5. Establishment of Protocols and Analysis Systems:</p> <p>5.1 Feedback from C.A. Pilot</p> <p>5.2 Protocols harmonised</p> <p>5.3 Cybertracker assessed and approved</p> <p>5.4 Cybertracker integrated in field work</p> <p>5.5 Analysis expert contracted</p> <p>5.6 Analysis system developed</p> <p>5.7 Feedback to Protocols provided</p> <p>5.8 Analysis system positioned</p>	<p>July 2001</p> <p>October 2001</p> <p>October 2001 onwards</p> <p>Upon approval</p> <p>October 2001</p> <p>October/November 2001</p> <p>October 01 – March 02</p> <p>November 2001</p>	<p>Reports from pilot</p> <p>Protocol forms available</p> <p>TAG approval</p> <p>Cybertrackers purchased</p> <p>In place</p> <p>Recommended system provided</p> <p>TAG reports</p>	<p>Savanna and forest protocols</p> <p>Period required unknown as yet</p> <p>SASR Data already available</p>
<p>Progress:</p> <p>5.1 Feedback on the Pilot experience has been provided at the Central Africa Implementation meeting (July 2001) and at the TAG meeting (November 2001). 4 of the 6 reports have been produced and are available at the CCU and the Secretariat. It is hoped to put them into the public domain in the new year.</p> <p>5.2 The Harmonisation of the Ground Patrol, Carcass, Monthly and Annual Report Forms has been completed. They are currently being translated into French and therefore will be available for training and implementation in all Sub-regions with effect from January 2002.</p> <p>5.3 The Cybertracker was reviewed and discussed by the TAG. Its potential to assist MIKE is still recognised and agreed, but there are still a few development problems to be worked on, before it can be fully recommended for widespread use at MIKE sites (see TAG minutes). The CCU will continue to spearhead liaison on getting the Cybertracker fully operational.</p> <p>5.4 See 5.3</p> <p>5.5 A data analysis team support team has been put in place and is already operational. Following the TAG meeting, high priority has been given to getting the data analysis system up and running. Negotiation is also underway to have part time assistance to oversee this development.</p> <p>5.6 See 5.5</p> <p>5.7 This will take place in response to 5.2 over the coming months</p> <p>5.8 In carrying out the start up implementation process, it has become apparent that an analysis system is non-existent and desperately required. To try and avoid this imbalance carrying on, it is the intention to have another TAG meeting in April/May to review the data analysis system that will now be worked on as a priority</p>			

<p>6. Capacity Building:</p> <p>6.1 Sub-regional training – site delivery</p> <p>6.2 Sub-regional training – inf. delivery</p> <p>6.3 National training – site delivery</p> <p>6.4 National training – inf. Delivery</p> <p>6.5 Support consultants made available</p> <p>6.6 Equipment procured and delivered</p>	<p>November/December 2001</p> <p>December 01/January 02</p> <p>November 01 – March 02</p> <p>November 01 – March 02</p> <p>October 01 – March 02</p> <p>November 2001</p>	<p>Workshop report</p> <p>Workshop report</p> <p>SSO site visit reports</p> <p>SSO site visit reports</p> <p>Consultant reports</p> <p>Equipment in place</p>	<p>Lack of transport</p> <p>Procurement bureaucracy delay</p>
<p>Progress:</p> <p>6.1 Given the time taken to get the SSOs in post and the need to get the LEM forms harmonised, this has not happened as per schedule. The first training workshop is being undertaken in West Africa in January. All SSOs have been (in the case of Central Africa – will be) requested to put the training re LEM effort in place as a matter of priority. All regions should have their National and Site Officers trained by end of March.</p> <p>6.2 In view of the fact that the data analysis and data management system is not yet in place (see 5.5 and 5.8), this training is unlikely to now be undertaken before May.</p> <p>6.3 This will be the follow up provided by SSOs following the conclusion of the workshops.</p> <p>6.4 As for 6.3, but timing will depend on the completion of 6.2</p> <p>6.5 Support consultants are available as and when required</p> <p>6.6.1 The GPS equipment is in the process of being procured. On the basis of Southern and Central experience, the Garmin 12XL was decided as the best GPS suited to MIKE needs. This line has now been discontinued, but its successor – the eTrex – will be used. The only question mark is that the eTrex has no external antenna, which on previous models was necessary in forest conditions. Garmin claim that the new internal antenna is stronger. A field test in forest conditions is being carried out during January.</p> <p>6.6.2 Specifications for the computer equipment have been completed. Given that some 80 computer systems are required and that the budget is limited, the best value is likely to be obtained from procurement in USA. Ways of achieving that are currently being explored by the Director. Procurement is likely to take place in February. Discussions are also underway with ESRI in the hope that Arcview (the GIS software) can be provided at special rates.</p>			

<p>7. Surveys:</p> <p>7.1 Sites confirmed</p> <p>7.2 Equipment procured and delivered</p> <p>7.3 Adequate maps produced</p> <p>7.4 Law enforcement patrols started</p> <p>7.5 Law enforcement patrols continued</p> <p>7.6 Existing population information collated</p> <p>7.7 Aerial surveys planned</p>	<p>July 2001</p> <p>November 2001</p> <p>November 2001</p> <p>November 2001</p> <p>December 01 – March 02</p> <p>December 01</p> <p>December 01 – March 02</p>	<p>Sites located on maps</p> <p>Maps available</p> <p>Site reports</p> <p>Monthly reports</p> <p>Population reports</p>	<p>Underway</p> <p>Procurement bureaucracy delay</p> <p>Lack of data</p> <p>Lack of data</p>
<p>Progress:</p> <p>7.1 The sites have been confirmed (see 2.2). The SSOs are (in Central Africa, will be) in the process of confirming boundaries.</p> <p>7.2 See 6.6.1 and 6.6.2.</p> <p>7.3 The SSOs have been requested to check the availability of adequate maps and the need for commissioning digitised maps. An update on this will be provided under the next progress report.</p> <p>7.4 Apart from those sites already undertaking MIKE patrols (e.g. Botswana), the remainder should become operational by the end of the first quarter of 2002 (see 6.1) and certainly fully operational during the second quarter</p> <p>7.5 See 7.4</p> <p>7.6 Given the need to get all sites to start their patrols and LEM data collection, etc., the SSOs are unlikely to complete putting together the population information until the April/June quarter.</p> <p>7.7 However it is intended that each SSO will develop the population survey programme for their region during the coming quarter.</p>			
<p>8. Information:</p> <p>8.1 Information IT systems in place</p> <p>8.2 Site and monthly reports started</p> <p>8.3 Site and monthly reports continued</p> <p>8.4 Analysis system harmonised</p> <p>8.5 National collation started/continued</p> <p>8.6 Sub-regional collation started/continued</p> <p>8.7 Continental collation started/continued</p>	<p>November 2001</p> <p>November 2001</p> <p>December 01 – March 02</p> <p>November 2001</p> <p>November 01 – March 02</p> <p>November 01 – March 02</p> <p>January 02 – March 02</p>	<p>Hardware and software in situ</p> <p>Reports</p> <p>Reports</p> <p>Statistician and TAG report</p> <p>Information available</p> <p>Information available</p> <p>Information available</p>	
<p>Progress:</p> <p>8.1 See 5.8, 6.2 and 6.6.2</p> <p>8.2 See 7.4</p> <p>8.3 As for 8.2</p> <p>8.4 See 5.5 – 5.8</p> <p>8.8 – 8.8 Given the constraints and progress outlined above, the collation process will be built up as and when the site processes are up and running</p>			

<p>9. Implementation monitoring:</p> <p>9.1 Steering Group meeting</p> <p>9.2 SSU site visits</p> <p>9.3 SSU reports to Director</p> <p>9.3 Director sub-regional visits</p> <p>9.5 Director reports to Secretariat</p>	<p>February 2002</p> <p>October 01 – March 02</p> <p>November 01 – March 02</p> <p>October 01 – March 02</p> <p>October 01 – March 02</p>	<p>Meeting minutes</p> <p>Visit reports</p> <p>Quarterly summaries</p> <p>Visit reports</p> <p>Quarterly summaries</p>	
<p>Progress:</p> <p>9.1 Not applicable to this quarter</p> <p>9.2 This will be a major activity for SSOs from now on.</p> <p>9.3 Each SSO has been (will be for CA) requested to produce a Sub-regional work plan, based on this one, so that quarterly reports will be forthcoming from the next quarter onwards.</p> <p>9.4 This has been severely hampered by the lack of the Director's Kenya resident status being finalised. It is hoped that the status issue is close to being finalised and visits can start in earnest in February [Resident status and re-entry permit received on 16th January]</p> <p>9.5 This report constitutes the first quarterly summary to the Secretariat and the MIKE Sub-group.</p>			
<p>10. Matching funds:</p> <p>10.1 Procuring support funds</p>	<p>October 01 – January 02</p>	<p>Donor funds available</p>	<p>Primarily Director responsibility</p>
<p>Progress:</p> <p>The Director has produced and submitted a funding strategy paper to the DSG. This is being activated and will be the subject of future progress reports.</p>			
<p>11. Formal Reporting:</p> <p>11.1 SSU 6 month report to Director</p> <p>11.2 Director 6 month report to Secretariat</p> <p>11.3 Secretariat 6 month report to MIKE Sub-group and Standing Committee</p> <p>11.4 Secretariat report to EC</p>	<p>End March 2002</p> <p>End March 2002</p> <p>End March 2002</p> <p>End March 2002</p> <p>End March 2002</p>		
<p>Progress:</p> <p>11.1 – 11.4 Not applicable to this quarter.</p>			

Annex

MIKE Sites

West Africa Sub-region:

<i>Benin</i>	<i>Sites:</i> Pendjari (S/F), Park "W" (S)
<i>Burkina Faso</i>	Ranch de Nazinga (S/F), Park "W" (S)
<i>Cote D'Ivoire*</i>	Tai (F), Marahoue (S/F), Comoe (S)
<i>Ghana*</i>	Kakum (F), Mole (S)
<i>Guinee Conakry*</i>	Ziama (F)
<i>Liberia*</i>	Sapo (F)
<i>Mali</i>	Gourma (S)
<i>Niger</i>	Babah Rafi (S), Park "W" (S)
<i>Nigeria</i>	Sambissa (S), Yankarri (S)
<i>Senegal</i>	Niokolo-Koba (S)
<i>?Sierra Leone*</i>	?Outamba-Kilimi (?)
<i>Togo*</i>	Keran (S), Fosse aux Lions (S)

Central Africa Sub-region:

<i>Cameroon</i>	<i>Sites:</i> Bomba Bek (F), Waza (S), ?
<i>CAR</i>	Dzanga-Sangha (F), Bangassou (F)
<i>Congo (Brazzaville)</i>	Noubale-Ndoki (F), Odzala (S/F)
<i>D.R.Congo</i>	Ituri/Okapi (F), Salonga (F), Garamba (S/F), Kahuzi-Biega (F), Virunga (?)
<i>Equitorial Guinee</i>	Monte Alen (F)
<i>Gabon</i>	Lope (F), Minkebe (F)
<i>Tchad</i>	Zakouma (S)

Southern Africa Sub-region:

<i>Botswana</i>	<i>Sites:</i> Chobe (S)
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<i>Mozambique</i>	Niassa (S), Cabora-Bassa (S)
<i>Namibia</i>	Etosha (S)
<i>R. South Africa</i>	Kruger (S)
<i>Zambia</i>	South Luangwa (S), ?
<i>Zimbabwe</i>	Chewore/Mana (S)
East Africa Sub-region:	<i>Sites:</i>
<i>Eritrea</i>	Gash-Setit (S)
<i>Kenya</i>	Tsavo/(Mkomazi) (S), Meru/Kora (S), Samburu/Laikipia (S)
<i>Rwanda</i>	Elgon (F)
<i>Tanzania</i>	Akagera (S)
	Selous/Mikumi (S), Ruaha/Rungwa (S), Katavi/Rukwa (S)
	Tarangire/Manyara (S)
<i>Uganda</i>	Queen Elizabeth (S), Elgon (F), Murchison Falls (S)
Countries	29
Sites	54 Savannah:34; Savannah/Forest:5;Forest:15