

CONVENTION ON INTERNATIONAL TRADE IN ENDANGERED SPECIES
OF WILD FAUNA AND FLORA

Fifteenth meeting of the Plants Committee and 21st meeting of the Animals Committee
Geneva (Switzerland), 20-21 May 2005

Regional communication

MANUAL FOR REGIONAL REPRESENTATIVES

1. IN-SESSION WORKING GROUP MEMBERSHIP

- a) Chairmen: the AC alternate representative of Europe (Mr Carlos Ibero) and the observer from the Netherlands (Mr Chris Schürmann);
- b) Committee members: the AC and PC representatives of Africa (Mr Richard Bagine and Ms Beatrice Khayota); the representative and alternate representative of Asia (Mr Mohammad Pourkazemi and Mr Choo-Hoo Giam); the representative of Central and South America and the Caribbean (Mr Mario R. Jolon Morales) and the representative of North America (Mr Rodrigo Medellin); and
- c) Parties: Mexico and Peru.

2. MANUAL WORKING GROUP MEMBERSHIP

The following persons be appointed to form the joint email working group called for in Decision 13.13:

Chairman: C. Ibero (Alternate Representative for Europe)

Plants Committee

D. Rivera (Representative for C, S America and the Caribbean)

B. Khayota (Representative for Africa)

Animals Committee

M. Pourkazemi (Representative for Asia)

M Jolon Morales (Representative for Central and South America and the Caribbean)

It was recognized that these members may wish to consult others in the course of their work. The members of WG3, the observer from the Netherlands and Botanist of the Nomenclature Committee were mentioned in particular. The working group hoped that the Secretariat would also comment on draft texts.

This working group will keep the Chairs of AC and PC advised of progress.

3. CONTENT OF THE MANUAL

The Working Group recommends that the Manual should, as a minimum, have the following chapter headings:

Basics of CITES

Focusing in particular on the role, duties and functioning of the scientific committees.

More general basics might be contained in Secretariat CD-ROM.

Explanation of what representatives have to do with Notification to the Parties etc

Functions and responsibilities of scientific committee representatives

- with respect to their regions: co-coordinating regional view and speaking on behalf of region at AC/PC meeting agenda items (e.g. species from the region under Significant Trade Review etc), reporting back after meetings
- with respect to the Committee: regional reports to be delivered, deadline (time) for presentation of documents, how region can be 'divided' if represented by more than one member etc.
- with respect to the Secretariat.

Support and requirements (especially for new members)

Logistical support needed, materials, time

Commitments required from employers, countries and members

Sources of information

Websites, literature, references, etc.

According to Decision 13.3, the Manual is designed both for scientific committee representatives and for Management and Scientific Authorities of Parties – the content should reflect these two audiences.

4. FORMAT OF MANUAL

The working group recommends that the Manual is produced in printed version but also that a Powerpoint presentation might be useful.