



**Procedure for the admission of observers from organizations and
the private sector to meetings of the Animals Committee**

Intergovernmental and non-governmental organizations and private sector entities that wish to be represented at meetings of the Animals Committee (AC) should fill in the *Invitation request for organizations and the private sector* form attached and send it to the AC Chair together with all necessary information, depending on which category their representative falls into (see details below). The AC Chair will send a personal invitation to the selected candidates.

Please note that invitations are personal and organizations and private sector entities are encouraged to limit the number of participants as much as possible.

Categories

1. Persons who attended at least one of the previous two AC meetings

They must indicate to which agenda items they intend to contribute based on their expertise and knowledge, or give specific reasons why they would like to attend the forthcoming AC meeting. In particular, they should indicate whether they are or have been a member of a particular working group.

2. Persons who did not attend the previous two AC meeting but who represent an organization or private sector that was invited to attend either of them

They must send a *curriculum vitae* or information about their personal knowledge and expertise in science, nature conservation, or trade in and sustainable use of CITES species.

Furthermore, they must indicate to which agenda items they intend to contribute based on their expertise and knowledge, or give specific reasons why they would like to attend the forthcoming AC meeting.

3. Persons who did not attend the previous two AC meetings and who represent an organization or private sector that was not invited to attend either of them

They must send the by-laws of their organization, as well as information about the goals and the activities of this organization (mission statement) that are relevant to CITES (sustainable use and conservation of natural resources). They must also send a *curriculum vitae* or information about their personal knowledge and expertise in science, nature conservation, or trade in and sustainable use of CITES species.

Furthermore, they must indicate to which agenda items they intend to contribute based on their expertise and knowledge, or give specific reasons why they would like to attend the forthcoming AC meeting.