

CONVENTION ON INTERNATIONAL TRADE IN ENDANGERED SPECIES
OF WILD FAUNA AND FLORA

Twelfth meeting of the Conference of the Parties
Santiago (Chile), 3-15 November 2002

Strategic and administrative matters

Financing and budgeting of the Secretariat and meetings of the Conference of the Parties

ESTIMATED EXPENDITURES FOR 2002

(version prepared in October 2002)

1. This document has been prepared by the Secretariat and is submitted to the Conference of the Parties for information.
2. The Annex to this document presents the anticipated expenditures for the year 2002.
3. It is expected that the budgetary provisions approved by the Conference of the Parties at its 11th meeting will be adequate to cover the actual costs for the majority of items. There are, however, a number of insufficiently funded budget lines, which relate to the servicing of the 12th meeting of the Conference of the Parties (CoP12).
4. The Secretariat proposed, and the Standing Committee agreed, to transfer expected savings from the staff salaries, sub-contracts, office maintenance and printing to lines directly related to the servicing of CoP12 such as salaries and travel of temporary Conference staff (line 1321), Secretariat's staff travel (line 1602), reproduction of pre-session and in-session documents (line 5201). However, these adjustments were not sufficient to cover the actual requirements of the Secretariat.
5. Following the procedure agreed on at the 45th meeting of the Standing Committee, the Secretariat consulted with the Chairman of the Standing Committee and sought his approval to transfer additional savings resulting from staff costs (subline 11), Identification Manual - Animals (line 2106), Identification Manual - Plants (line 2107), Criteria Working Group (line 3304) and African Elephant Panel of Experts (line 3005) to the following lines: Translation of documents (line 1201), General consultancy (line 1202), Technical assistance (line 1203), Salary and travel of Conference staff (line 1321), Travel of staff to CoP (line 1602), CITES website (line 2110) and Standing Committee (line 3301).
6. In addition, a minor adjustment has been required to cover the projected costs for non-expendable equipment (line 4201), communications (line 5301) and maintenance of photocopiers (line 5102) in 2002. These funds were made available through the transfers from the following lines: 4101 (Office supplies), 4301 (maintenance costs), 5101 (Maintenance of computers) and 5304 (Bank charges).
7. A total of CHF 6,704,127 of the budget approved by the Parties for 2002 will be funded from the assessed contributions to the CITES Trust Fund. The balance (CHF 2,216,873) will be funded from the accumulated Trust Fund balance. By 30 September 2002, CHF 5,629,057 in assessed contributions had been paid for 2002. This represents 83 per cent of the contributions due for this year.