CONVENTION ON INTERNATIONAL TRADE IN ENDANGERED SPECIES
OF WILD FAUNA AND FLORA
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Forty-sixth meeting of the Standing Committee
Geneva (Switzerland), 12-15 March 2002

Strategic and administrative matters

Implementation of the Strategic and Action Plans

STANDING COMMITTEE WORKPLAN

This document was prepared by the Standing Committee Working Group on the work plans.

STANDING COMMITTEE WORKPLAN

SOURCE	ACTIVITIES	PRODUCTS SERVICES	TIME FRAME
SPO1.4	To facilitate development and use of appropriate technologies and information management systems that enhance and expedite the collection, submission, and exchange of accurate information.		
1.4.1	On the basis of information from Parties, evaluate needs, capabilities, and opportunities related to information technologies and management.		
1.4.1	• Task the Secretariat to prepare, in conjunction with the Animals and Plants Committee Chairs, a focused questionnaire to the Parties to obtain essential information.	Questionnaire	2002
1.4.1	• Direct Standing Committee members to follow-up with regional members to encourage responses.	Response to questionnaire	2002
1.4.1	• Task the Secretariat to consolidate and evaluate the results of the questionnaire and distribute the results to Parties for review, additions, revision.	Notification	2003
1.4.1	• Consider the final report prepared by the Secretariat and develop a strategy for future action.	Report to the Standing Committee	2003
SPO1.10	To use fully the potential of regional coordination and collaboration in capacity-building efforts		
1.10.1	Identify and make available information on existing regional entities that could be used to assist with information sharing, capacity building and funding.		
1.10.1	• Standing Committee members are to include in regional reports information on regional entities that could be used. Include sufficient time on the Standing Committee agenda to discuss this issue.	Regional Reports	2003
1.10.1	• Task the Secretariat to collate relevant information in regional reports and distribute a summary to the	Notification	2003

	Parties (A1.10.1 of the Secretariat's Action Plan).		
1.10.2	• Using the results of 1.10.1, Standing Committee members are to use opportunities, as appropriate, to improve interactions with existing regional network, organizations and focal points.	Interactions with regional networks, organizations.	On-going from 2003 forward
SPO 2.4	To develop innovative technologies and encourage relevant research, including research into CITES implementation and enforcement, and to pursue these objectives, where appropriate, at the regional level.		
2.4.2	In collaboration with Parties, international agencies, and relevant research entities, identify the available technologies (e.g., digital technology, microchips, barcodes, holograms, DNA testing) relevant to assisting the better implementation of the Convention.		
2.4.2	• Note: The Standing Committee will be considering the question of an implementation committee at SC46. In this context, a proposed Standing Committee item under 2.4.2 could be : To take into account information from, and the potential contribution of, innovative technologies and relevant research, as appropriate, in considering specific implementation decisions and issues.	Reference for decision-making	On-going
2.4.5	Assess progress on a regional basis		
2.4.5	• Include as an agenda item in the Standing Committee reports from the other permanent committees on progress in reference to A2.4.2.	Standing Committee Agenda Item	Standing Committee Meetings
SPO 7.1	To resolve the problem of late and inadequate contributions to the CITES Trust Fund		
7.1.1	Analyze the budgeting process of the Secretariat in context of budgeting and financial management of different countries and pursue appropriate remedies (e.g. computation of financial year, dealing with currency conversion).	Analysis and identification of remedies	On-going
7.1.1	• Utilize the Secretariat and Finance Subcommittee to explore these issues, including the reasons for late or non-payment, and to report the results to the Standing	Report of late or non-payment	On-going

	Committee.		
7.1.1	• Task the Secretariat to inform Parties of the CITES/UNEP budget process and the consequences for the operation of the Convention of late or non-payment.	Notification on budget process	2002
7.1.3	Recommend incentives and remedies to ensure payment of contributions.		
7.1.3	• Consider reports on the status of contributions and options to address the problem.	Standing Committee Agenda Item	Standing Committee meetings
7.1.3	• Taking into account the reasons for late or non-payment, the Finance Subcommittee and the Secretariat are to provide recommended solutions to address identified problems.	Proposed solutions	Standing Committee meetings
7.1.3	• Review recommended solutions and incentives and decide the actions to be taken.	Decision on recommended solutions	Standing Committee meetings
SPO 7.3	To secure additional funding for actions under the Convention		
7.3.6	Establish funding mechanisms that access funding from resource users in importing and exporting countries		
7.3.6	• Review the report of the Working Group and take actions to follow-up on the conclusions and perspectives presented in the report.	Decision on Report	2002
7.5.2	– As in 7.1.1, task the Secretariat and Finance Subcommittee to explore opportunities for refining the budgeting process and presentation of the budget.		
SPO 7.5	To increase the level of realistic planning and forecasting, and to improve financial and implementation reporting		
7.5.3	Ensure that all meetings of the Standing Committee include meetings of the Finance Subcommittee		
7.5.3	• Task the Finance Subcommittee to examine preliminary budget materials and provide early feedback on its content.	Report to Standing Committee	On-going in preparation for Standing Committee Meetings
7.5.3	• Strengthen the role of the Finance Subcommittee to		On-going

	advise the CoP on budgetary issues for the Convention.		